

QUICK REFERENCE GUIDE:

Changes Made to Version 5.0
of the Prevention Manual

Changes are listed in order under their respective subsection headings. Page numbers are provided for convenience. Please review each entire section (not just the specified page) to ensure complete understanding.

ENTIRE DOCUMENT

- Standardized term ‘Prevention Manual’

PREVENTION PROGRAM SERVICES AND REQUIREMENTS

- Evidence-Based and Innovative Programs.....23
 - Added California Department of Health Care Services (DHCS)
Substance Use Prevention Evidence-Based Resource (SUPER)

POLICIES AND PROCEDURES

- Staffing Requirements.....35
 - Removed primary contact requirement for Program Director
- Materials Review Guidelines.....41
 - Updated SAPC attribution statement
 - Updated disclaimer
 - Updated Review Checklist
 - Updated link to DPH’s Library of Educational Materials
 - Updated link to SAPC’s Culturally and Linguistically Appropriate Service Requirements

FINANCE

- Monthly Provider Invoice.....44
 - Added guidance on supplemental invoices
- Annual Budget48
 - Updated reference to SAPC Information Notice 25-03
- Budget Augmentation Approval Request Process49
 - Updated reference to Attachment III: Budget Revision Worksheet
- SUBG Allowable Costs51
 - Updated ‘Incentives’ definition
 - Updated reference to SUBG Policy Manual 3.2