An Introduction to the Coordinated Entry System & How to Conduct the CES Survey Packet



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Overview

- Introduction to LAHSA
- Introduction to Homelessness in Los Angeles
 - Homeless Count Statistics
 - Measure H
- Overview of the Coordinated Entry System
 - History
 - Core System Components
 - Resources through CES
- How to Access the System
 - How to Conduct the CES Survey Packet
 - CES Local Resources & Connections
- Q & A



Goals of the Training

- Gain a better understanding of:
 - √ The Los Angeles Homeless Service Authority
 - √ Homelessness in Los Angeles
 - √ The Coordinated Entry System (CES)
 - ✓ How to connect Single Adults to CES using the CES Survey Packet
 - ✓ CES resources in your area



The Los Angeles Homeless Service Authority (LAHSA)



LAHSA

- The Los Angeles Homeless Services Authority (LAHSA) was created in 1993 as an independent, Joint Powers Authority between Los Angeles City and County.
- Our Mission Statement is: "To support, create and sustain solutions to homelessness in Los Angeles County by providing leadership, advocacy, planning and management of program funding."



LAHSA

- LAHSA, is the lead agency in the Los Angeles Continuum of Care, coordinating and managing over \$132 million annually in Federal, State, County and City funds for programs that provide shelter, housing and services to homeless persons in Los Angeles City and County.
- We partner with over 100 non-profit agencies to provide a continuum of programs including outreach, access centers, emergency shelters, safe havens, permanent housing, and homelessness prevention, along with the necessary supportive services.
- LAHSA
 LOS ANGELES
 HOMELESS
 SERVICES
 AUTHORITY

 LAHSA works in conjunction with other city and county agencies to help plan and implement the Homeless Initiative Strategies.

LAHSA



Los Angeles Homeless Count:

- Conducted annually
- Nearly 5,000 volunteers mobilized to count during three nights
- Census of everyone experiencing homelessness in the Los Angeles Continuum of Care (LA CoC)
- Data collected via street count, shelter count, demographic surveys, and youth count
- Goal is to find out the scope and demographics of those experiencing homelessness
- Largest homeless count in the nation

Homelessness in Los Angeles

Homeless Definition

- U.S. Department of Housing and Urban Development (HUD) defines Homelessness as an individual who belongs to one of the following categories:
- (I)An individual who lacks a fixed, regular, and adequate nighttime residence, meaning:
 - (i) An individual with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
 - (ii) An individual living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or
 - (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

Homeless Definition

HUD defines Homelessness as an individual who belongs to one of the following categories:

- (2) An individual who will imminently lose their primary nighttime residence, provided that:
 - (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
 - (ii) No subsequent residence has been identified; and
 - (iii) The individual lacks the resources or support networks, e.g. family, friends, faith-based or other social networks, needed to obtain other permanent housing;

Homeless Definition

HUD defines Homelessness as an individual who belongs to one of the following categories:

- (3) Any individual who:
 - (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or lifethreating conditions that relate to violence against the individual that has either taken place within the individuals primary nighttime residence or has made the individual afraid to return to their primary nighttime residence;
 - (ii) Has no other residence; and
 - (iii) Lacks the resources or support networks, e.g. family, friends, faithbased or other social networks, to obtain other permanent housing.

Chronic Homeless Definition

HUD defines Chronic Homelessness as:

- I. An individual who:
 - a. Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, AND
 - b. Has been homeless and living or residing in a place not meant for human habitation, a safe haven or in an emergency shelter continuously for at least 12 months or on at least 4 separate occasions in the last 3 years where those occasions cumulatively total at 12 months AND
 - c. Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C 15002), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability.

Chronic Homeless Definition

HUD defines Chronic Homelessness as:

- 2. An individual who has been residing in an institutional care facility, including a jail, substance abuse, or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all the criteria in paragraph (1) of this definition, before entering that facility; or
- 3. A family with an adult head of household (or if there is no adult in the family, a minor head of household who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.
- Please note, clients enrolled in SAPC residential treatment programs that are chronically homeless upon program entry AND have stay longer than 90 days, WILL LOSE CHRONIC HOMELESS STATUS, which can impact eligibility for certain Permanent Supportive Housing resources which require chronic homeless status.
- Conversely, Recovery Bridge Housing is equivalent to a shelter program, thus a client cannot lose chronic status if staying in RBH for longer than 90 days.

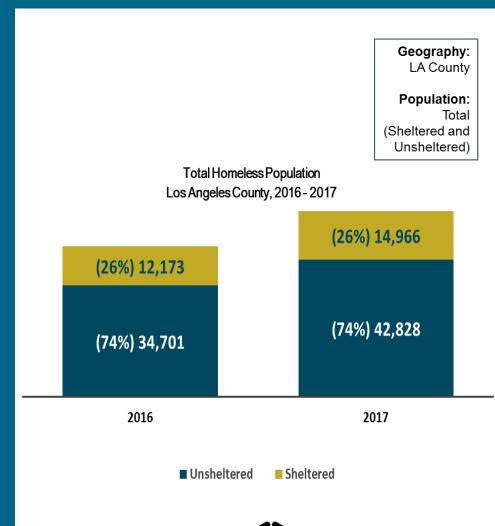
2017 Los Angeles County Results

The total estimated number of people experiencing homelessness in Los Angeles County on a given night was:

57,794

An overall increase of 23% from 2016

Total includes all four Continuums of Care in LA County: LA, Glendale, Long Beach, and Pasadena





Chronic Homelessness

People experiencing

Chronic Homelessness
has increased by 20%
from 2016.

Chronic Homelessness

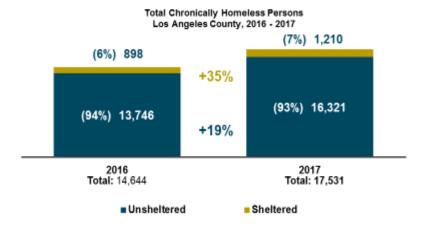
LA County

Population:
Chronically

Homeless

17,531 Chronically homeless persons experience homelessness on a given night

20% Increase from 2016 total of 14,644



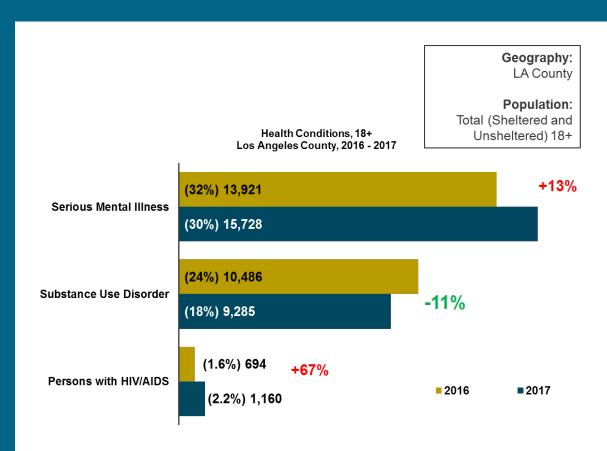
- Sheltered Chronically Homeless Persons excludes Transitional Housing
- Los Angeles County includes Glendale, Pasadena, and Long Beach CoCs

Demographic Characteristics

People experiencing:

- chronic homelessness
- mental illness
- substance abuse

represent a large share of the homeless population



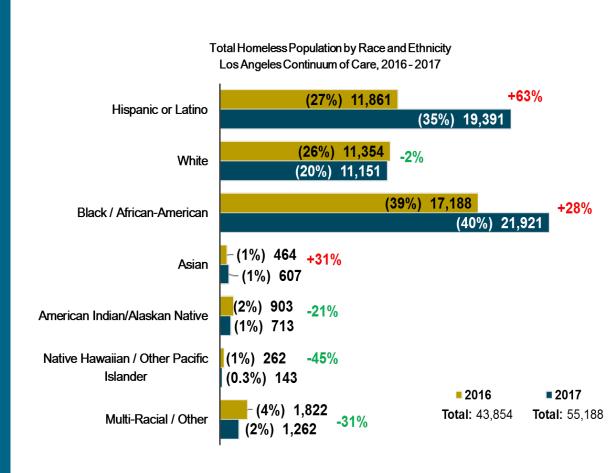
People can have multiple characteristics Totals for each condition include persons 18 years and older only Los Angeles County includes Glendale, Pasadena, and Long Beach CoCs

Homeless Persons by Race and Ethnicity

Hispanic or Latino

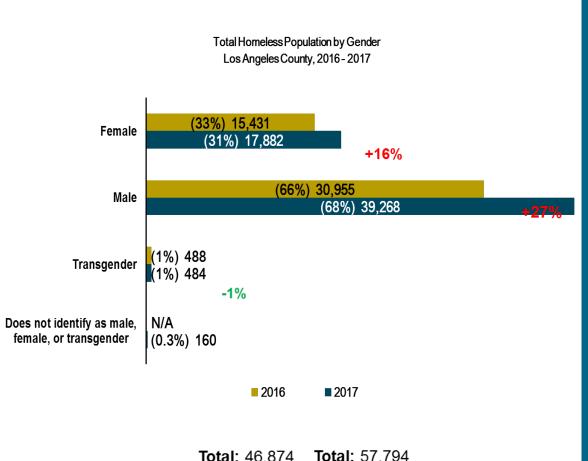
Americans experiencing homelessness increased by 63% from 2016.

African Americans
experiencing
homelessness increased
by 28% from 2016



LA CoC excludes Glendale, Pasadena, and Long Beach CoCs

Homeless Persons by Gender



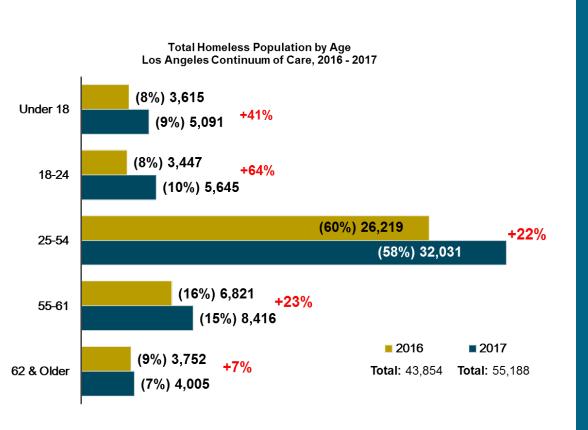
Total: 46,874 **Total:** 57.794

"Does not identify as male, female, or transgender" category was introduced to the Demographic Survey for the first time in 2017 Los Angeles County includes Glendale, Pasadena, and Long Beach CoCs

Since 2016 there has been an increase of 16% in the number of females experiencing homelessness

Since 2016 there has been an increase of 27% of males experiencing homelessness.

Homeless Persons by Age



"Does not identify as male, female, or transgender" category was introduced to the Demographic Survey for the first time in 2017 Los Angeles County includes Glendale, Pasadena, and Long Beach CoCs

Since 2016

there has been an increase of 64% in the number of Transitional Age Youth experiencing homelessness

Since 2016

there has been an increase of 7% of Seniors experiencing homelessness.

Leading Causes of Homelessness

- Insufficient income and lack of affordable housing are the leading causes of homelessness (National Law Center on Homelessness & Poverty)
- California Housing Partnership Corporation found an affordable housing gap in Los Angeles County of 527,000 units in 2015 Study.
- According to the National Law Center on Homelessness & Poverty, the top
 5 causes among homelessness among individual include:
 - I. Lack of Affordable Housing
 - 2. Unemployment
 - 3. Poverty
 - 4. Mental Illness & lack of needed services
 - 5. Substance Abuse and lack of needed services

Local Strategies to Combat Homelessness in Los Angeles

LA County Homeless Initiative

Homeless Initiative Launch Aug. 17, 2015 18 Policy Summits on 9 Topics Oct. 1 – Dec. 3, 2015 48
Strategies
Passed by
BOS
Feb. 5, 2016

Implement ation of Strategies Began April 2016

Measure H Passed

Mar. 6, 2017



ROADMAP TO REAL HELP, LASTING CHANGE

MARCH 2017 69.34% of L.A. County voters approved Measure H

- 10-year commitment
- 1/4-cent County sales tax
- \$355 million annually
- Helps 45,000 escape homelessness and prevents 30,000 others from becoming homeless in first five years

50-member planning team

will develop funding recommendations for Measure H's first three years



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NITIAL PLANNING MEETING MARCH 23



2016

Board of Supervisors adopted 47-strategy





Community webinar is scheduled

for April 25 to discuss draft funding







JUNE 2017

Spending recommendations will be submitted to the Board of Supervisors

FINAL PLANNING MEETING

MAY 10







recommendations

3RD PLANNING MEETING

APRIL 13

2ND PLANNING MEETING APRIL 6



JULY-SEPTEMBER 2017

County ramps up existing and new contracts with community-based organizations to expand services, including mental health, substance abuse, housing support, jobs



Sales tax projected to take effect

Most revenue will be allocated geographically for use in communities countywide



A Citizens' Homeless Initiative Oversight Advisory Board will review all expenditures, and an independent auditor will report annually











Measure H Funding for Programs

- \$355 billion annually for:
 - Outreach
 - Housing Navigation
 - Housing Location
 - Crisis Housing
 - Bridge Housing
 - Rapid Rehousing
 - Legal Services
 - Access Centers
 - CES System Infrastructure

The Coordinated Entry System (CES)

What is CES?

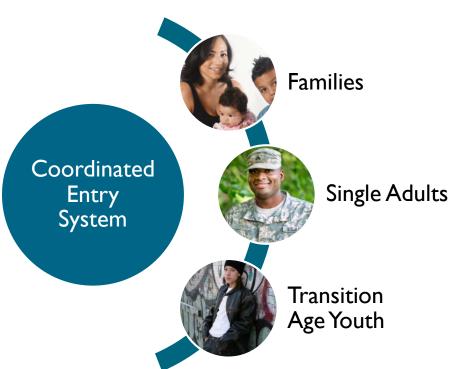
The Coordinated Entry System (CES) is a countywide system that brings together new and existing programs and resources in order to connect people experiencing homeless to the most appropriate housing and services to end their homelessness.

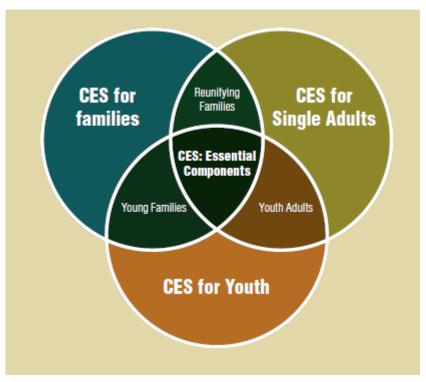


What is CES?

- CES lays the groundwork for a more efficient and effective use of resources and creates a system that is easier for people experiencing homelessness to access and navigate.
- The goal is to create a system that is more Effective, Efficient, and Fair for everyone experiencing homelessness.

CES for All Populations





CES Essential Components

<u>Coordination</u>: Through regional and county-wide collaboration, CES maximizes the efficiency and effectiveness of resources, creating an integrated and sustainable response to homelessness.

<u>Common Approach</u>: Providers utilize Housing First, Harm Reduction, and client centered service delivery.

Information Sharing: LAHSA's Homeless Management Information System (HMIS) database and regional collaborative meetings are used to eliminate duplication of services and coordinate resources.

Entry Point: There is "No Wrong Door" to the system regardless of population or point of entry. The "No Wrong Door" approach means that no matter where a person enters the system he/she can access any services that are needed. Outreach teams, crisis housing, and access centers can all serve as entry points to the system.

CES Essential Components

Assessment: Population-appropriate questionnaires are used to triage a person's needs in order to identify the services and housing that may be the best fit.

<u>Prioritization:</u> When housing resources are limited, individuals/participants with the most severe needs are prioritized for the services and housing.

Housing Navigation: Ongoing engagement, resource linkage/referral, and document collection are all housing focused, in order to facilitate a linkage to an appropriate housing resource.

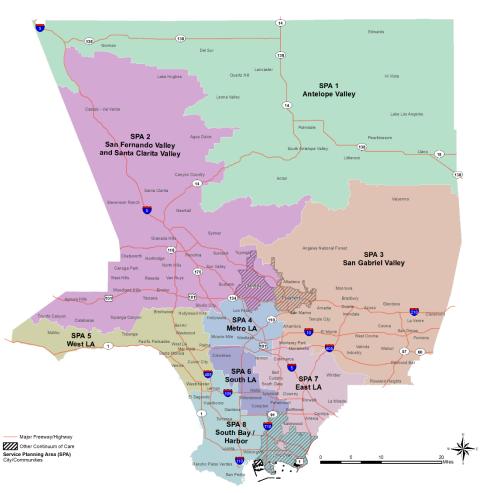
<u>Linkage</u>: Individuals/participants are linked, or, "matched" to the best suited services and housing to address their unique needs.

Housing Stabilization & Retention: Individuals/participants receive short term or indefinite supportive services to ensure experiences of homelessness are rare, brief, and non-reoccurring.

Why CES?

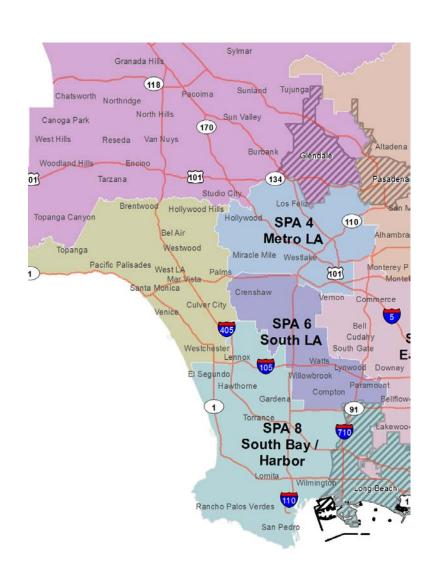


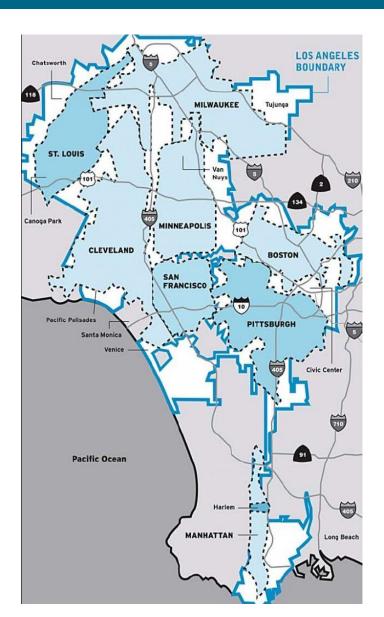
Los Angeles County





Los Angeles City

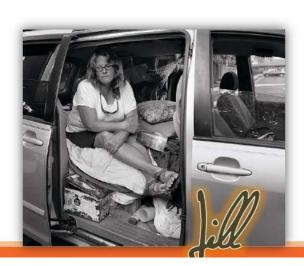












- · Mother of 2
- · Home-Maker
- Recently Separated
- No Income
- · Relatives in LA



- Paranoid Schizophrenia
- · 67 years old
- Chronic Bronchitis
- Active Alcoholic
- Combative



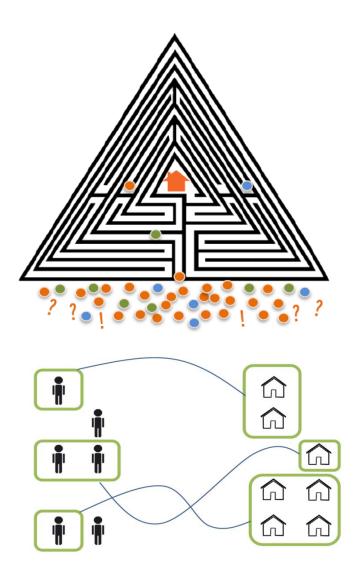
- Recently discharged veteran
- Early signs of PTSD
- · Cook in the military, but unable to find work



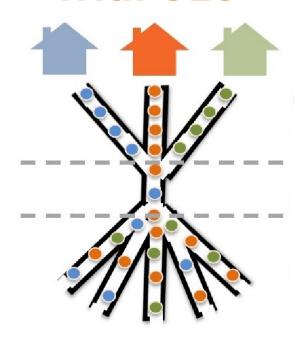
- Single woman
- · Bouts of depression
- Several episodes of homelessness
- · Works intermittently in events

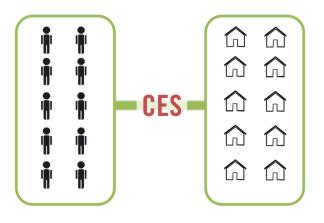


Without CES



With CES





Why CES?

- 2012: HUD encourages CES
- 2014: HUD requires all Continuum of Care funds to use CES
- 2014: HALCA issues memo for use of CES
- 2015: HCID's consolidated plan guides on use of CES
- 2015: HUD Issues 2nd memo providing further guidance on use of CES
- 2016: HUD Issues notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing
- 2017: HUD issues Notice Establishing Additional Requirements for a Continuum of Care Centralized or Coordinated Assessment System

The History of CES in Los Angeles

CES in the Beginning - 2013



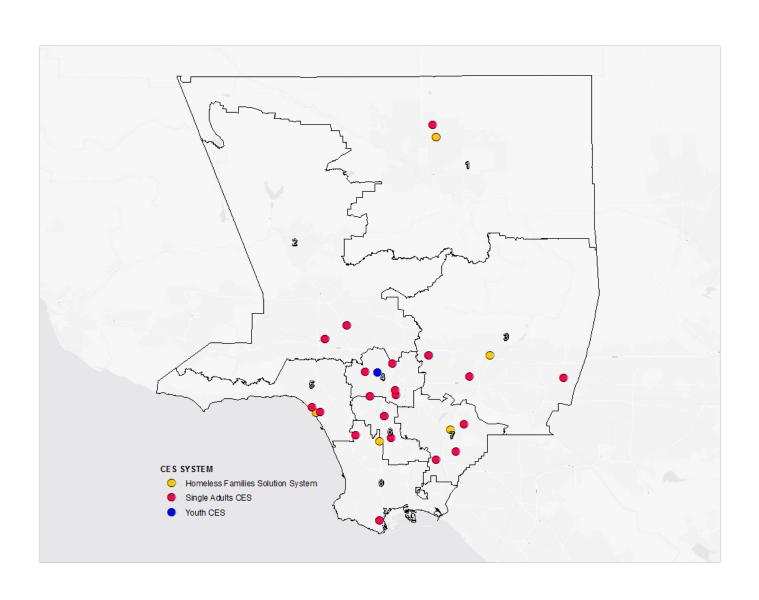
CES Expansion – 2013 to Present







CES for All Populations in the County



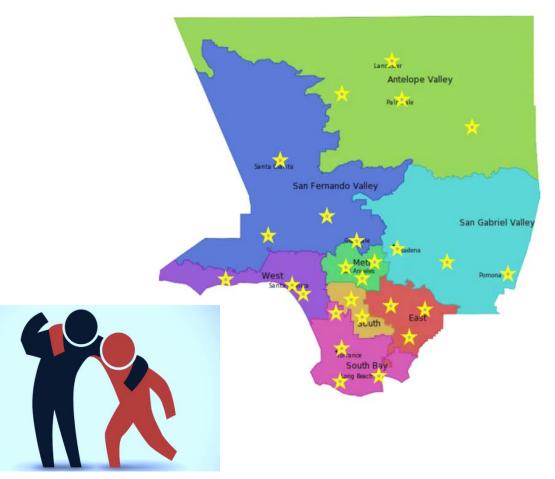
CES for Single Adults

Where does someone access CES?

Three main ways to access CES:

- Outreach
- CES Access Sites
- You! (via the CES Survey Packet)

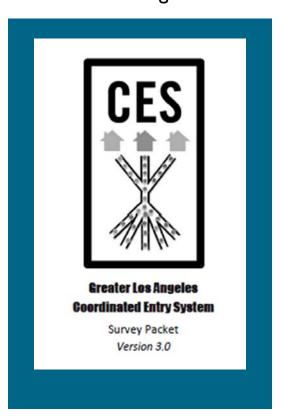




CES: The Essential Components

- CES utilizes a common needs assessment tool to connect people the right interventions AND prioritize limited resources.
- All tools based on the Service Prioritization Decision Assistance Tool, or SPDAT

VI-SPDAT for Single Adults



Next Step Tool for Youth



VI-FSPDAT for Families



CES: The Essential Components

- Each CES Assessment has a Scoring component
- <u>5</u> Domains for Single Adults and Youth
- <u>6</u> Domains for Families
- Domains:
 - Basic Information
 - History of Housing & Homelessness
 - 3. Risks
 - 4. Socialization & Daily Functioning
 - 5. Wellness
 - 6. Family Unit (Families)

VI-SPDAT for Single Adults

Domain	Subtotal	Results		
Pre-Survey	/1	Score:	Recommendation:	
A. History of Housing & Homelessness	/2	0 - 3	No housing intervention	
B. Risks	/4	4-7	An assessment for Rapid	
C. Socialization & Daily Functions	/4	4 – 7	Re-Housing	
D. Wellness	/6	8 +	An assessment for Permanent	
Grand Total:	/ 17	0 +	Supportive Housing/Housing First	

Next Step Tool for Youth

Domain	Subtotal		Results
A. Basic Information	/1	Score:	Recommendation:
C. History of Housing & Homelessness	/2	0 – 3	Diversion and support services
D. Risks	/4	4 – 7	Short-term housing with support services
E. Socialization & Daily Functions	/5		
F. Wellness	/5	8 +	Long-term housing with support services
Grand Total:	/ 17		

VI-FSPDAT for Families

Domain	Subtotal	Results
	Subtotal	
Pre-Survey	12	Score Result Recommendations:
A. History of Housing & Homelessness	/2	
B. Risks	/4	0-3: No housing intervention. Provide referrals to other
C. Socialization & Daily Functioning	/4	resources.
D. Wellness	/6	
E. Family Unit	/4	4-8: Referral for rapid rehousing program
Total Score	/22	
		9+: Referral for permanent supportive housing

Scoring

 Provides a score which helps to "triage" a person's need and determine next steps



Acuity Score	Priority Score	Likely a Candidate For:
0-3	I	No intervention
4-7	2	Rapid Rehousing*
8-17	3	Permanent Supportive Housing

Resources through CES

Resources

Outreach

Outreach aims to locate, identify, and build relationships with individuals experiencing homelessness who are unsheltered/street based to engage them for providing immediate support, linkages to services, and connections with housing navigation resources aimed at ending homelessness.

Housing Navigation

Housing Navigation is housing focused case management and supportive services that are all provided in the service of the ultimate goal of permanent housing. Housing Navigation provides participants experiencing homelessness the following assistance: assistance with obtaining documentation required to obtain housing; linkage and referrals to services; case management; linkage to permanent housing; housing search and location; and time-limited housing stabilization services upon housing placement.

Temporary Housing Resources

Crisis Housing

 An emergency shelter in the homeless coordinated entry system. Crisis Housing means any facility, the primary purpose of which is to provide temporary shelter for the homeless.

Bridge Housing

Safe, reserved, 24-hour emergency shelter to be utilized by eligible homeless individuals, identified through the Coordinated Entry System. The intention of this emergency housing is to provide individuals with some stability, so that they can more easily maintain contact with their Housing Navigator, as they are assisted in their efforts to housing.

Permanent Housing Resources

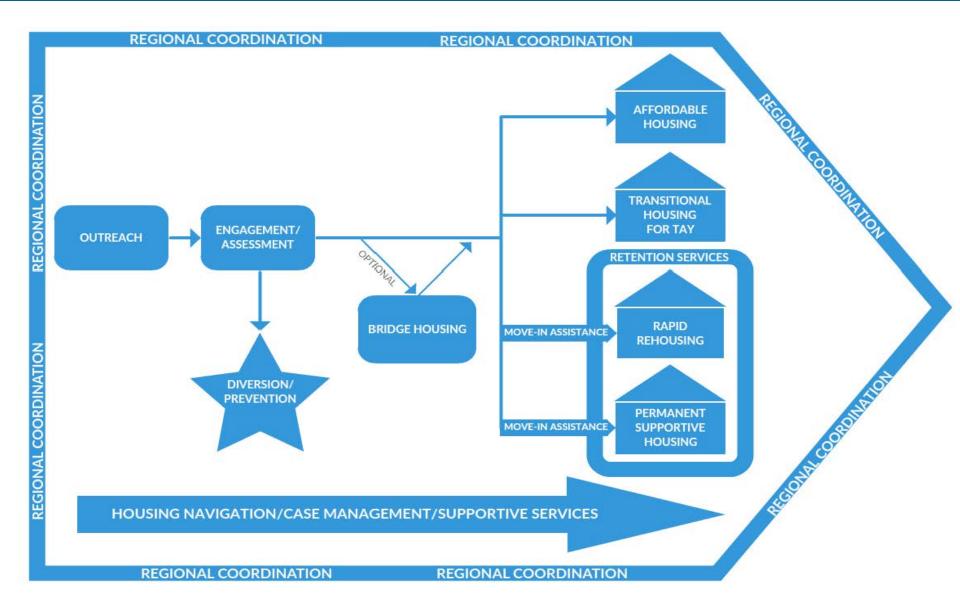
Rapid Rehousing

A support intervention that uses a combination of case management, housing navigation, and short to medium term financial assistance to assist mid-range acuity homeless households identify and stabilize in tenant-based scattered site, permanent housing.

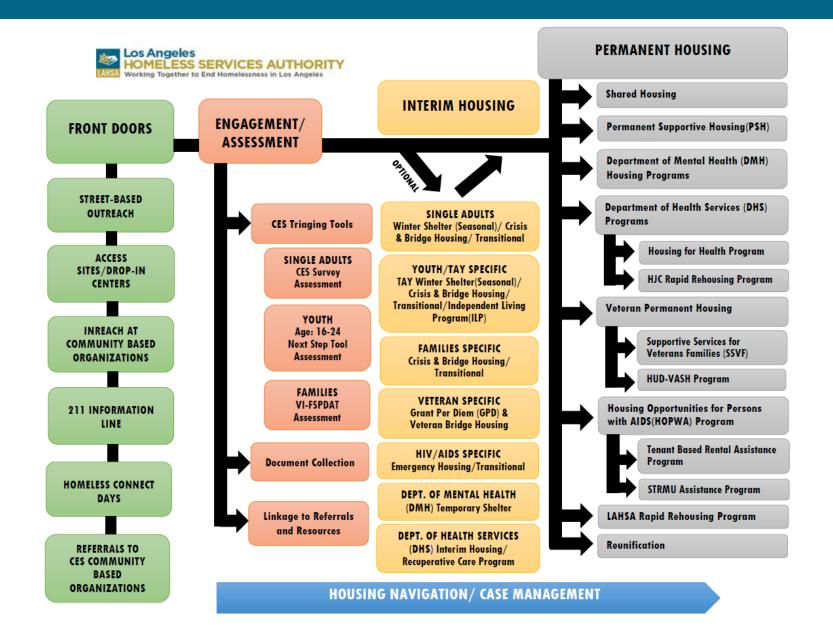
Permanent Supportive Housing

Long term, community based housing that has supportive services for homeless persons with disabilities. Permanent housing can be provided in one structure or in several structures at one site or in multiple structures in scattered sites.

LAHSA Funded CES Programs



Pathways to Permanent Housing



Crisis & Bridge Resources

CRISIS HOUSING	BRIDGE HOUSING aka Reserved Crisis Housing
Any Homeless Single Adult or Homeless Youth	High Acuity, Matched to Housing
Any Single Adult or Youth At Imminent Risk of Homelessness	Mid-Acuity, Matched to Housing
Intake on First Come-First Serve Basis, Upon Bed Availability	High Acuity, Unmatched
	Exiting an Institution

Specialized Bridge Resources

EXITING INSTITUTIONS ("HPI")	AB 109
Meeting HUD Homeless Criteria I or 4	Meeting HUD Homeless Criteria I or 4
Exiting any institution in the last 2 months (health, justice, foster)	Exiting any institution in the last 2 months (health, justice, foster)
	AND, AB 109 eligible* within the 5 years

Crisis & Bridge Resources

- Providers throughout the majority of Los Angeles county
- See Crisis & Bridge Housing reference sheet

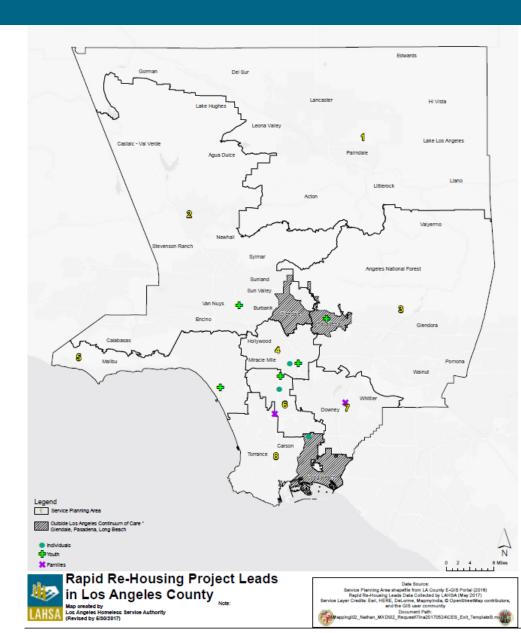
Services & Hotlines

Help is near you.

Emergency and Other Service Centers	
Emergency Housing and Shelters	
Angels Flight (Youth) (800) 833-2499	Long Beach Rescue Mission 1335 Pacific Ave LB (562) 591-1292
Bell Shelter	Los Angeles Mission
5600 Rickenbacker Road, Bell 90201	303 E. 5th Street Los Angeles
(323) 263-1206	(213) 629-1227
Cardinal Manning Ctr.	Midnight Mission
231 Winston St. Los Angeles	601 S. San Pedro St. Los Angeles
(213) 229-9963	(213) 624-9258
Dolores Mission	San Fernando Rescue Mission
171 S. Gless Street Los Angeles	13422 Saticoy, N. Hollywood,
(323) 881-0032	(818)785-4476
Jovenes, Inc.	Samoshel
1208 Pleasant Ave. Los Angeles	505 Olympic, Santa Monica
(323) 260-8035	(310) 450-4050 or(310) 581-9825
Filipino American Svcs. Group	Shawl House
135 N. Park View St., LA	936 S. Centre St., San Pedro
(213) 487-9804	(310) 521-9310
YR Shelter Program	Union Rescue Mission
3804 Broadway Pl. Los Angeles	545 S. San Pedro St. Los Angeles
(323) 231-1711	(213) 347-6300
Lancaster Community Homeless Shelter	Union Station
44611 Yucca Ave.	412 S. Raymond Ave, Pasadena
(661) 945-7524	(626) 240-4550

Rapid Rehousing Resources

- Currently 54 lead Rapid
 Rehousing providers
 contracted throughout Los
 Angeles county
- See Rapid Rehousing reference sheet



CES Matching

How does CES matching work?

- A Permanent Housing Provider enters a housing resource(s) in the HMIS system*
- The housing provider enters the eligibility criteria that is required for the available unit.
- CES Matcher is notified of the housing resource and finds the individual that is a match for the unit

^{*}Currently only PSH is matched through a centralized matching process in CES, however Rapid Rehousing and Bridge Housing may soon be matched through centralized matching as well.



Housing Resource - Criteria

Housing Resource	Chronic Homeless	Veteran	Mental Health Disability	HIV	Substance Use Disability
HACLA Shelter+Care	Must Be	Can Be	Can Be	Can Be	Can Be
DMH Shelter+Care	Must Be	Can Be	Must Be a DMH participant	Can Be	Can Be
VASH	Can Be	Must Be	Can Be	Can Be	Can Be
Homeless Section 8	Can Be	Can Be	Can Be	Can Be	Can Be
HACLA Mod Rehab	Can Be	Can Be	Can Be	Can Be	Can Be

How does CES Matching work?

- Lucille Ball
 - ✓ Veteran
 - Disabled
 - √ VA Healthcare Eligible
 - Chronically Homeless



- HMIS calculates that the client is potentially eligible for housing resources such as:
 - Veterans Administration Supportive Housing
 - Supportive Services for Veteran Families
 - ➤ Shelter Plus Care

How does CES matching work?

- Ms. Ball is:
 - ✓ Eligible for the housing resource
 - ✓ AND, she has a high acuity score
 - ✓ AND, she wants the housing resource

• Then she's a →



Housing Navigation

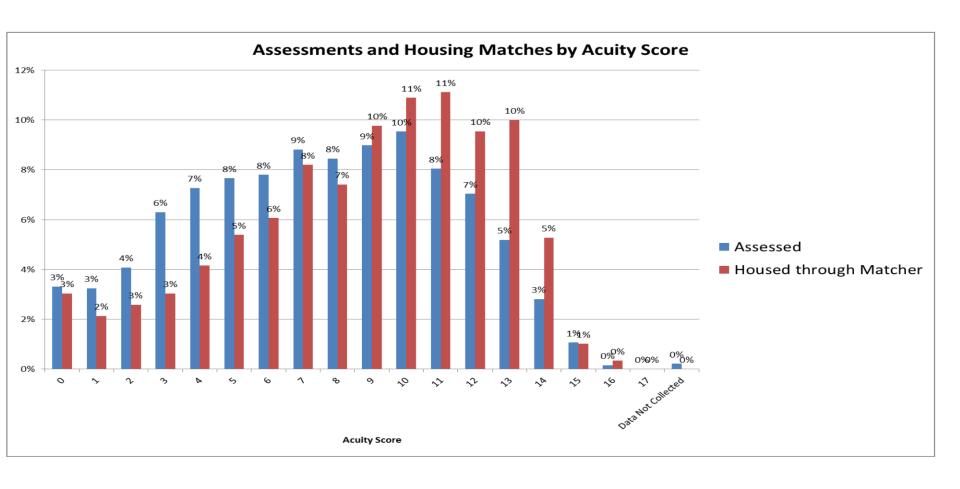
Housing Navigation is a critical component while a person awaits a housing "match".

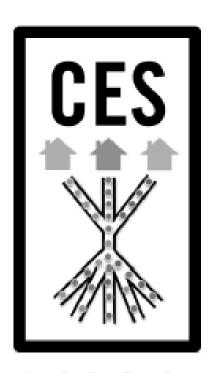
- Housing-focused Case Management
- Helps connect to shelter and other resources
- Helps collect necessary documents
 - Identification
 - Social Security Card
 - Income Verification
- Helps keep track of someone while they are waiting for a housing "match"



Recall: housing takes time!

Successes





Greater Los Angeles Goordinated Entry System

Survey Packet Version 3.0

Administering the Survey

Introduction: CES Packet Format

- Instructions
- Checklist
- 3. Instructions for Respondent
- 4. Consent
- 5. CES Survey Part I: Basic Intake, VI-SPDAT
- 6. CES Survey Part 2: Program Intake (HUD Intake Questions)
- 7. Supplemental Assessment Veterans Administration
- 8. Supplemental Assessment DHS (Housing for Health Form)
- 9. Supplemental Assessment Housing Preferences
- 10. Contact Sheet
- 11. Additional Consents (if needed)

CES Survey Checklist

CES Survey: Introduction

CHECK	LIST
Prepar	e
	Review: Instructions for the Surveyor
	Read Aloud: Instructions for the Respondent
	Request Signature: Consent Form
Survey	(portions may be completed together or at separate times)
	Verbally Administer: Survey Part 1 (VI-SPDAT v2, basic intake, initial eligibility questions)
	Verbally Administer: Survey Part 2 (Program Intake)
	Verbally Administer*: VA Release of Information; Supplemental: VA (if applicable; can be referred to VA staff)
	Verbally Administer: DHS Authorization for Use and Disclosure; Supplemental: DHS (Housing for Health Referral
	Form) (if applicable)
	Verbally Administer: Supplemental: Housing Preferences
	Take picture: Client may decline. Ask if you can take a picture of their ID instead or take a picture with them.
	Provide: Contact sheet if you or your coordinator are willing to be available for follow-up contact
Follow	-Up
	File Consent: Keep record of consent and/or distribute to appropriate party in your SPA
	Data Entry: Enter survey responses into HMIS
	Upload: client picture, copies of documents, additional signed consents, to HMIS
	=======The following steps may be taken over by a Housing Navigator=============
	Obtain Documents (*if not already in possession): Birth Certificate, ID & Social Security. Although not
	immediately required, please be prepared to quickly prepare income verification documents as well.
	Possessing documents required for housing is the final step in becoming "match-ready" for most housing in CES.
	Data Entry: Note receipt of documents and upload scanned copy of documents into HMIS if possible.

CES Introduction - Do's and Don't

- ✓ Consent must be completed and signed
- ✓ Follow a Model of Progressive Engagement
- ✓ Referrals and Next Steps
- ✓ Reserve judgement
- ✓ Do not be disappointed if respondent does not want to be surveyed
- Dot not promise housing or services
- ✓ Do not manipulate responses
- ✓ Do not volunteer the score or the scoring process
- ✓ Yes and No answers are ideal
- ✓ Count backwards and pause
- ✓ Be prepared to explain length or questions
- ✓ Practice

CES Introduction Script

- Optional script as instructions for respondent
- Introduction of self and organization and the purpose of survey
- Time line of survey (20-30 minutes)
- Please specify this is not a housing application
- Some questions are personal to best assess needs and eligibility
- If respondent is uncomfortable in answering, they can skip the question
- Important to have accurate contact information on respondent to assist in documents needed to access resources
- No need to take the survey twice
- Respondent may request a contact sheet and refer to it if you have questions

CES Survey Consent

CES Survey: Consent

GREATER LOS ANGELES & ORANGE COUNTY HOMELESS MANAGEMENT INFORMATION SYSTEM (LA/OC HMIS)

CONSENT TO SHARE PROTECTED PERSONAL INFORMATION

The LA/OC HMIS is a local electronic database that securely record information (data) about clients accessing housing and homeless services within the Greater Los Angeles and Orange Counties. This organization participates in the HMIS database and shares information with other organizations that use this database. This information is utilized to provide supportive services to you and your household members.

What information is shared in the HMIS database?

We share both Protected Personal Information (PPI) and general information obtained during your intake and assessment, which may include but is not limited to:

- · Your name and your contact information
- · Your social security number
- Your birthdate
- Your basic demographic information such as gender and race/ethnicity
- Your history of homelessness and housing (including your current housing status, and where and when you have accessed services)
- Your self-reported medical history, including any mental health and substance abuse issues
- Your case notes and services
- Your case manager's contact information
- · Your income sources and amounts; and non-cash benefits
- Your veteran status
- Your disability status
- Your household composition
- · Your emergency contact information
- · Any history of domestic violence
- Your photo (optional)

How do you benefit from providing your information?

The information you provide for the HMIS database helps us coordinate the most effective services for you and your household members. By sharing your information, you may be able to avoid being screened more than once, get faster services, and minimize how many times you tell your 'story.' Collecting this information also gives us a better understanding of homelessness and the effectiveness of services in your local area.

Who can have access to your information?

Organizations that participate in the HMIS database can have access to your data. These organizations may include homeless service providers, housing groups, healthcare providers, and other appropriate service providers.

How is your personal information protected?

Your information is protected by the federal HMIS Privacy Standards and is secured by passwords and encryption technology. In addition, each participating organization has signed an agreement to maintain the security and confidentiality of the information. In some instances, when the participating organization is a health care organization, your information may be protected by the privacy standards of the Health Insurance Portability and Accountability Act (HIPAA).

CES Survey: Consent

By signing below, you understand and agree that:

- · You have the right to receive services, even if you do not sign this consent form.
- You have the right to receive a copy of this consent form.
- Your consent permits any participating organization to add to or update your information in HMIS, without
 asking you to sign another consent form.
- This consent is valid for seven (7) years from the date the PPI was created or last changed.
- You may revoke your consent at any time, but your revocation must be provided either in writing or by
 completing the Revocation of Consent form. Upon receipt of your revocation, we will remove your PPI from the
 shared HMIS database and prevent further PPI from being added. The PPI that you previously authorized to be
 shared cannot be entirely removed from the HMIS database and will remain accessible to the limited number of
 organization(s) that provided you with direct services.
- The Privacy Notice for the LA/OC HMIS contains more detailed information about how your information may be used and disclosed. A copy of this notice is available upon request.
- . No later than five (5) business days of your written request, we will provide you with:
 - A correction of inaccurate or incomplete PPI
 - A copy of your consent form
 - A copy of your HMIS records; and
 - A current list of participating organizations that have access to your HMIS data.
- Aggregate or statistical data that is released from the HMIS database will not disclose any of your PPI.
- · You have the right to file a grievance against any organization whether or not you sign this consent.
- · You are not waiving any rights protected under Federal and/or California law.

SIGNATURE AND ACKNOWLEDGEMENT

Your signature below indicates that you have read (or been read) this client consent form, have received answers to your questions, and you freely consent to have your information, and that of your minor children (if any), entered into the HMIS database. You also consent to share your information with other participating organizations as described in this consent form.

☐ I consent to sharing my photog	graph. (Check here)		
Client Name:		DOB:	Last 4 digits of SS
Signature			_Date
☐ Head of Household (Check here)			
Minor Children (if any):			
Client Name:	_ DOB:	Last 4 digits of SS	Living with you? (Y/N)
Client Name:	_ DOB:	_ Last 4 digits of SS	Living with you? (Y/N)
Client Name:	_ DOB:	_ Last 4 digits of SS	Living with you? (Y/N)
Print Name of Organization Staff		Print Name	of Organization
Signature of Organization Staff		Date	

 Version 1.3
 Consent: Page 1 of 2
 Modified 9/23/2015
 Version 1.3
 Consent: Page 2 of 2
 Modified 9/23/2015

CES Survey Part 1: Basic Intake, VI-SPDAT

Client Profile

Basic Information (Ist Domain) ____

			1: Basic Int	take, V	'I-SPDA'	Clie	nt Name / HMIS	ID:	
	Profile (requi		of Information Permi	ecion): □N	lo □ Voc D	ato conso	ntod (Start Date)	. 1	,
	al Security Nu			osiony.	0 0 100 0	001130	mica (otali bate)	·	
3001	a security Nu	llinei				- Ol:1		D D-1-	
Quali	ity of SSN		 □ Full SSN reported □ Approximate or par 	rtial SSN ren		☐ Client o	doesn't know efused	□ Data i	not collected
Last	Name								
First	Name								
Oueli	ity of Name		☐ Full Name Reporte	d		☐ Client o	loesn't know	□ Data i	not collected
Quan	ity of Name		□ Partial, street name	e, or code na		□ Client r			
Quali	ity of DOB		☐ Full DOB reported	: I DOD			loesn't know	□ Data i	not collected
Data	of Birth		☐ Approximate or par	niai DOB rep	orted	☐ Client r	etused		
Date	or birth		If the person is 60 years		araldar than	acers 1			Score:
			ii die person is 60 y	ears or age	or order, then	score 1.			acore:
Middl	e Name					Suffix:			
Maide	en Name								
Alias									
			☐ Female			□ Doesn'	t identify as male	, female,	or transgender
Gend	lor		☐ Male ☐ Client doesn't know						
	Gender		☐ Transgender Male to Female ☐ Client refused						
			☐ Transgender Female to Male ☐ Data not collected						
Ethni	city		☐ Non-Hispanic				doesn't know	□ Data	not collected
<u> </u>			☐ Hispanic			☐ Client r			
			□ White □ Native Hawaiian or Other Pacific Island					slander	
Race			☐ Black or African-American ☐ Client doesn't know						
			□ Asian			☐ Client r			
D.i.			☐ American Indian or	Alaskan Na	tive	□ Data no	ot collected		
_	ary Language								
	learance Date					Clinic:			
	you ever serv		□No				toesn't know	□ Data i	not collected
	Military? (Vete		☐ Yes to veteran status, then	the fellowing		☐ Client r	etused		
П			(Year Only)	to	questions are	requirea.			
	Dates of Illin	tary service	, ,,		П/	Coast Gua	e d	Client	refused
	Branch of Mi	litary	☐ Army	□ Navy□ Marines		Client doe			not collected
			☐ Honorable	□ IVIGITITOS			Bad Conduct		doesn't know
Discharge Status					Dishonorable		refused		
		☐ Under other than h				Uncharacterized		not collected	
		World War		Korean Wa		Vietnam		Persian (Gulf War
	Theater of	□ No □	Don't know	□ No	☐ Don't know	□ No	☐ Don't know	□ No	☐ Don't know
	Operations	□Yes □			□ Refused	☐ Yes	□ Refused	□Yes	□ Refused
			n (Enduring Freedom)				w Dawn)	Other Op	
			Don't know		☐ Don't know	□ No	☐ Don't know	□ No	☐ Don't know
		☐ Yes ☐	Refused	☐ Yes	□ Refused	☐ Yes	□ Refused	□Yes	□ Refused

Survey Part 1: Page 1 of 10 Modified 5/1/2017

CES Survey Part 1: Basic Intake, VI-SPDAT

Immediate Safety Assessment

mmediate Safety Assessment							
Instructions for surveyor (DO NOT READ ALOUD): Due to the confidential nature of the following questions, we ask that you try to							
secure a private space where the respondent is unaccompanied. Regardless of th	e outcome, please remair	n neutral in your response					
and reserve judgment and unsolicited advice.							
 Are you seeking services today because you are concerned about your 	□ No	□ Client doesn't know					
immediate safety related to abuse?	□ Yes	□ Client refused					
2. If you experienced domestic or intimate partner violence, was this within the	□ No	☐ Client doesn't know					
past month?	☐ Yes						
	□ N/A	☐ Client refused					
3. Are you currently fleeing because you are in danger?	□ No	Client decen't leasur					
	□ Yes	☐ Client doesn't know					
□ N/A □ Client refused							
If question #2 and #3 were both answered as "Yes", then refer the client to	o the LA County Domes	tic Violence Hotline: <u>1-</u>					
		800-978-3600					

A. History of Housing and Homelessness (2nd Domain)

A. History of Housing and Homelessness				
4. Where do you sleep most frequently?			☐ Shelters ☐ Transitional Housing ☐ Safe Haven ☐ Outdoors ☐ Other (please specify:	☐ Client doesn't know☐ Client refused ☐)
	If the person answers anything other than "Shelters", "Transitional Housing", or "Safe Haven", then score 1.			
5. How long has it been since you lived in permanent stable housing?		☐ Less than a week ☐ 1 week — 3 months ☐ 3 — 6 months		☐ Client doesn't know ☐ Client refused
6. In the last three years, how many times have you been homeless?		0 times 1 time 2 times	☐ 3 times ☐ 4 times ☐ 5 or more times	☐ Client doesn't know ☐ Client refused
		perienced 1 or more of of homelessness, the	consecutive years of hom n score 1.	elessness, Score:

B. Risk (3rd Domain)

B. Risks					
7. In the past six months, how many tin	nes have vou				
7a. Received health care at an emo		0 times 1 time	3 times 4 times 5 or more times	☐ Client does	
7b. Taken an ambulance to the hos	spital?	0 times 1 time	☐ 3 times ☐ 4 times ☐ 5 or more times	☐ Client doesn	
7c. Been hospitalized as an in-pati	ent?	0 times 1 time 2 times	3 times 4 times 5 or more times	☐ Client doesn ☐ Client refuse	
7d. Used a crisis service, including	sexual assault crisis, mental	□ 0 times	☐ 3 times	□ Client does	n't know
health crisis, family/intimate violence prevention hotlines?	e, distress centers and suicide	☐ 1 time ☐ 2 times	☐ 4 times ☐ 5 or more times	☐ Client refus	ed
7e. Talked to police because you w of a crime, or the alleged perpetrate		□ 0 times □ 1 time	☐ 3 times ☐ 4 times	 □ Client does □ Client refus 	
police told you that you must move	along?	☐ 2 times	□ 5 or more times		
7f. Stayed one or more nights in a	holding cell, jail or prison,	□ 0 times	☐ 3 times	□ Client does	n't know
whether that was a short-term stay		□ 1 time	☐ 4 times	□ Client refus	ed
for a more serious offence, or anyth	ning in between?	☐ 2 times	☐ 5 or more times		
Servi	total number of interactions equice Use.		re, then score 1 for i		Score:
8. Have you been attacked or beaten u	p since you've become homeless?		□ No	☐ Client does	
O Have you threatened to as tried to be	and the second s		□Yes	□ Client refus □ Client does	
Have you threatened to or tried to ha	rm yourself or anyone else in the i	ast year?	□ No □ Yes	□ Client does	
			l les	□ Ollelit Telus	Score:
If "Ye	es" to any of the above, then sco	re 1 for <i>Risk</i>	of Harm.		Scole.
 Do you have any legal stuff going o up, having to pay fines, or that make it 			□ No □ Yes	 □ Client does □ Client refus 	
	es", then score 1 for <i>Legal Issu</i> e.				Score:
11. Does anybody force or trick you to	- ·		□ No □ Yes	☐ Client does	ed
12. Do you ever do things that may be considered to be risky like exchange sex for \text{No} \text{Client doesn'}					
money, run drugs for someone, have un	nprotected sex with someone you o	don't know,	□ Yes	□ Client refus	ed
share a needle, or anything like that?					
If "Ye	es" to any of the above, then sco	re 1 for <i>Risk</i>	of Exploitation.		Score:

C. Socialization and Daily Functioning (4th Domain)

C. Socialization & Daily Functioning			
13. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?	□ No		☐ Client doesn't know ☐ Client refused
14. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?	□ No □ Yes		☐ Client doesn't know ☐ Client refused
If "Yes" to question 13 or "No" to question 14, the Management.	n score	1 for Mon	ey Score:
15. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?	□ No □ Yes		☐ Client doesn't know ☐ Client refused
If "No", then score 1 for Meaningful Daily Activity.			Score:
16. Are you currently able to take care of basic needs like bathing, changing clothes, us restroom, getting food and clean water and other things like that?	ing a	□ No □ Yes	☐ Client doesn't know ☐ Client refused
If "No", then score 1 for Self-Care.			Score:
17. Is your current homelessness in any way caused by a relationship that broke down, unhealthy or abusive relationship, or because family or friends caused you to become e		□ No □ Yes	 □ Client doesn't know □ Client refused
If "Yes", then score 1 for Social Relationships.			Score:

D. Wellness(5th Domain)

D. III II I					
D. Wellness					
18. Have you ever had to leave an apartment, shelter program, or other place you were	□No	□ Client doesn	i't know		
staying because of your physical health?	□ Yes	□ Client refuse	ed		
19. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart?	□No	□ Client doesn			
	☐ Yes	□ Client refuse			
If there was space available in a program, housing, or resources that specifically assists	□No	□ Client doesn			
people that live with HIV or AIDS, would that be of interest to you?	□ Yes	□ Client refuse			
21. Do you have any physical disabilities that would limit the type of housing you could access, \Bigci No \Bigci Client doesn'					
or would make it hard to live independently because you'd need help?					
22. When you are sick or not feeling well, do you avoid getting help?	□No	☐ Client doesn			
	□ Yes	☐ Client refuse			
23. Are you currently pregnant?	□No	☐ Client doesn			
	☐ Yes	☐ Client refuse			
			Score:		
If "Yes" to any of the above, then score 1 for Physical He	alth.				
24. Has your drinking or drug use led you to being kicked out of an apartment or program	□No	☐ Client doesn	't know		
where you were staying in the past?					
25. Will drinking or drug use make it difficult for you to stay housed or afford your housing?					
	☐ Yes ☐ Client refuse				
			Score:		
If "Yes" to any of the above, then score 1 for Substance b	Jse.				
26. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, she were staying, because of:	elter progra	am or other place	you		
26a. A mental health issue or concern?	□No	☐ Client doesn	n't know		
WASAN WARRANTA A PARAMANAN MANAMAN MAN	□Yes	□ Client refuse	ed		
26b. A past head injury?	□No	☐ Client doesn	t know		
	□Yes	☐ Client refuse			
26c. A learning disability, developmental disability, or other impairment?	□No	☐ Client doesn			
	□Yes	☐ Client refuse			
27. Do you have any mental health or brain issues that would make it hard for you to live	□No	☐ Client doesn			
independently because you'd need help?					
madelinality accessed you a noon map.	□ 100	LI Ollent rerust	Score:		
If "Yes" to any of the above, then score 1 for Mental Healt	th		Score.		
ii les to any of the above, then store i for memarinean	ur.				
If the respondent scored 1 for Physical Health and 1 for S	uhetanca	Hen and 1 for	Score:		
Mental Health, score 1 for Tri-Morbidity.	unstance	Ose and Tion			

Scoring

Domain	Subtotal	Results		
Pre-Survey	/1	Score:	Recommendation:	
A. History of Housing & Homelessness	/2	0-3	No housing intervention	
B. Risks	14	4-7	An assessment for Rapid	
C. Socialization & Daily Functions	14	4-7	Re-Housing	
D. Wellness	/6	0.	An assessment for Permanent	
Grand Total:	/ 17	8+	Supportive Housing/Housing First	

Follow Up

Follow	<u>·Up</u>	
31 . Or	n a regular day	
	31a. Where is it easiest to find you?	
	31b. What time of day is easiest to do so?	
32 . Sc	that someone can safely get in touch with you or leave	you a message
	32a. Is there a phone number?	
	32b. Is there an email address?	
33. 0	, now I'd like to take your picture so that it is easier to	□No
find vo	ou and confirm your identity in the future. May I do so?	□ Vee

Residency & Preferences

Residency & Preferences	
34. What city within the County of Los Angeles do you live in?	
*SURVEYOR NOTE: Please choose a city from the Location of Survey list on page 10-	
12	
If question #34 was answered as Los Angeles, then the following question is required	t
34a. If you reside within the City of Los Angeles, in which community do you live	
in?	
*SURVEYOR NOTE: Please choose a community from the Location of Survey	
list on page 10-12	
35. What other cities have you called home within the last year (last 12 months)?	
*CURVENOR NOTE: Please shapes a situ / siting from the Legation of Communication	
*SURVEYOR NOTE: Please choose a city / cities from the Location of Survey list on	
page 10-12	
If either question #34 or #35 was answered as Long Beach or Santa Monica, then the	following question is required:
35a. How many months have you stayed in that city/community?	
36. Is the region where you're currently residing where you're looking to be housed?	□Yes
*SURVEYOR NOTE: location may be different from answer to Q35/35a	□ No, I have another community in mind**

☐ Yes ☐ No information and: complete to it ☐ Yes ☐ No	of or rent,	ment of Health Se	ando Valley iel Valley intral LA t / East LA y inty Client doesn't know Client refused crices (DHS) Client refused provider to perform	
Health (DMH), Yes No information at the complete of the compl	and Depart	SPA 2 - San Ferna SPA 3 - San Gabr SPA 4 - MetrotG SPA 5 - West LA SPA 6 - South LA SPA 7 - South east SPA 8 - South Bay Outside of LA Cou Yes No ment of Health Sc veteran service p ment - VA" asses	ando Valley iel Valley intral LA t / East LA y It	
Health (DMH), Yes No information at the complete of the compl	and Depart	SPA 2 - San Ferna SPA 3 - San Gabr SPA 4 - MetrotG SPA 5 - West LA SPA 6 - South LA SPA 7 - South east SPA 8 - South Bay Outside of LA Cou Yes No ment of Health Sc veteran service p ment - VA" asses	ando Valley iel Valley intral LA t / East LA y It	
Health (DMH), Yes No information at the complete of the compl	ior rent,	SPA 3 – San Gabr SPA 4 – Metro/Cet SPA 5 – West LA SPA 6 – South LA SPA 7 – Southeast SPA 8 – South Bay Outside of LA Cou Yes No ment of Health Se veteran service; a veteran service; ment – VA" asses	iel Valley Intral LA It / East LA It / Eas	
Health (DMH), Yes No information at the complete of the compl	for rent,	SPA 4 - Metro/Cer SPA 5 - West LA SPA 6 - South LA SPA 7 - Southeast SPA 8 - South Bay Outside of LA Cou Yes No ment of Health Se veteran service p ment - VA" asses	t / East LA y nty Client doesn't know I Client refused Client doesn't know Client refused Client refused Client refused Client refused Client refused Client refused I Client doesn't know Client refused Client refused Client doesn't know	
Health (DMH), Yes No information at the complete of the compl	for rent,	SPA 5 - West LA SPA 6 - South LA SPA 7 - Southeas SPA 8 - South Bas Outside of LA Cou Yes No ment of Health Se veteran service p ment - VA" asses	t / East LA y nty Client doesn't know Client refused Client doesn't know Client refused Client refused provider to perform comment. Client doesn't know Client refused	
Health (DMH), Yes No information at all: complete to the yes No	ifor rent,	SPA 6 – South LA SPA 7 – Southeast SPA 8 – South Bay Outside of LA Cou Yes No ment of Health So veteran service ment – VA" asses	nty Inty Client doesn't know Client refused Envices (DHS) Client refused provider to perform sment. Client doesn't know Client refused	
Health (DMH), Yes No information at all: complete to the yes No	ior rent,	SPA 7 – Southeast SPA 8 – South Bay Outside of LA Cou Yes No ment of Health Se a veteran service; ment – VA" asses	nty Inty Client doesn't know Client refused Envices (DHS) Client refused provider to perform sment. Client doesn't know Client refused	
Health (DMH), Yes No information at all: complete to the yes No	ior rent,	SPA 8 – South Bay Outside of LA Cou Yes No Intent of Health Se	nty Inty Client doesn't know Client refused Envices (DHS) Client refused provider to perform sment. Client doesn't know Client refused	
Health (DMH), Yes No information at all: complete to the yes No	ior rent,	Outside of LA Courses Yes No Iment of Health Se In veteran service present – VA" asses	nty Client doesn't know Client refused Client doesn't know Client doesn't know Client refused crovider to perform comment. Client doesn't know	
Health (DMH), Yes No information at all: complete to the yes No	and Depart	Yes No Imment of Health Se	Client doesn't know Client refused Client doesn't know Client doesn't know Client refused Client refused Client refused to perform Client doesn't know	
Health (DMH), Yes No information at all: complete to the yes No	and Depart	ment of Health Se	Client refused Client doesn't know Client refused provider to perform sament. Client doesn't know	
☐ Yes ☐ No information and: complete to it ☐ Yes ☐ No	and Depart	ment of Health Se	Client doesn't know Client refused provider to perform esment. Client doesn't know	
☐ Yes ☐ No information and: complete to it ☐ Yes ☐ No	nd refer to a	u veteran service p ment – VA" asses	Client doesn't know Client refused provider to perform ssment. Client doesn't know	
☐ Yes ☐ No information and: complete to it ☐ Yes ☐ No	nd refer to a	u veteran service p ment – VA" asses	Client doesn't know Client refused provider to perform ssment. Client doesn't know	
□ No information an nal: complete to tt □ Yes □ No		veteran service perment – VA" asses	Client refused provider to perform asment. Client doesn't know	
information an nal: complete t t		veteran service perment – VA" asses	provider to perform esment. Client doesn't know	
nal: complete t		ment – VA" asses	ssment. Client doesn't know	
t			Client doesn't know	
□ No				
			onern reluced	
any DHS hospi				
aliy unə iluspi	ital or olinia			
,	ital of cillic			
		Health Centers		
		☐ Antelone Valle	ev Health Center	
Universide Legalth Center				
Rancho Los Amigos				
Multi-Service Ambulatory Care Centers				
☐ Martin Luther King, Jr. Outpatient Center ☐ Lake Los Angeles Health Center				
High Desert Regional Health Center Little Rock Health Center				
Please check all that apply San Fernando Health Center				
Comprehensive Health Centers South Antelope Valley Health El Monte Comprehensive Health Center			oe Valley Health	
		□ Wilmington H	ealth Center	
☐ H. Claude Hudson Comprehensive Health Center				
and the state of t				
		□ Other DHS cli	inic (Specify):	
☐ Mid-Valley Comprehensive Health Center				
the following of	question is re			
□ 1	□ 5		Client doesn't know	
□ 2	□6		Client refused	
□ 3	□7			
□ 4	☐ Mo	re than 7		
plemental – I	DHS (Housin	ng for Health Refe	erral)" assessment	
			,	
der □ De	evelopmenta	Il disability 🗆 I	None of the above	
			Client doesn't know	
			Client refused	
	Care Centers tpatient Center Ith Center Inters Health Center Health Cent	Care Centers tpatient Center Ith Center Inters Health Center ehensive Health Center ehensive Health Center ehensive Health Center ehealth Center e Health Center e Health Center 1	Health Centers Antelope Vall Bellflower He Dollarhide Hea Care Centers La Puente He Itah Center Lake Los Ang Ith Center Lake Los Ang Ith Center Lake Los Ang Ith Center Lake Los Ang Little Rock He San Fernand South Antelop Center Wilmington Hehensive Health Center Wilmington Hehensive Health Center Health Center Health Center Other DHS cl Health Center Other DHS cl Angel More than 7 Angel More than 7 Angel More than 7 Coppendental Developmental disability Chronic physical illness Chronic physical illness Chronic physical illness Chronic physical illness Care Centers Lake Los Angel Lake Los	

Will direct you to complete US Department of Veteran Affairs (VA) Supplemental forms

- Important to understand the location where an individual is currently getting there mental health treatment.
- Department of Mental Health(DMH) enters housing opportunities into the CES system.
- Eligible for DMH Housing Opportunities are individuals that are currently receiving services with a Directly Operated or Contracted DMH facility.

Will direct you to complete the Department of Health Services(DHS) Housing for Health Referral

Survey Part 1: Page 6 of 10

odified 5/1/2017

CES Survey Part 2: Program Intake

- Documentation
- 2. Contact Information
- 3. Program Entry
- 4. Rapid Rehousing (SKIP)
- 5. Outreach (SKIP)
- 6. PATH (SKIP)
- 7. Homelessness
- 8. Crisis & Bridge Housing
- 9. Disabling Conditions & Barriers
- 10. Tuberculosis
- Employment
- 12. CA Income for Individual
- 13. Non Cash Benefits
- 14. Health Insurance
- 15. Youth & TAY
- 16. Health & Education

CES Survey	Part 2:	Program Intal	(e	Client Na	ame / HMIS II	D:
		nguiled unless otherwise in		Manager:		
Program Entry Date						
2. Relationship to Head Household	1 of □ He	If (Head of Household) ad of household's child ad of Household's spouse	or partner	☐ Head of hou ☐ Other: non-r		er relation member per
3. Housing Status at El	□ Ca	tegory 1 - Homeless tegory 2 - At imminent ris tegory 3 - Homeless only tegory 4 - Fleeing domest	under other fede tic violence	eral statutes	☐ At-risk of ☐ Stably ho ☐ Client do ☐ Client ref ☐ Data not	esn't know used
4. Client Location (CoC	C) 🗆 C/	A-600 – Los Angeles A-602 – Orange County A-606 – Long Beach		07 – Pasadena 12 – Glendale		
Rapid Re-housing – R	apid Re-housing	projects only, all fields re	quired unless oth	nerwise noted		
6 Has the client been	moved in to per	manent housing?	No DY	'ec		
If question #6 was an	nswered as "Ye	s", then the following ques	tions are require			
6a. Residential mo	ve-in date					
6b. Destination at move-in	Owned by clid Owned by clid Permanent has: CoC project Rental by clid Rental by clid	ne HOPWA funded projectent, no ongoing housing sue ent, with ongoing housing so suising for formerly homele or HUD legacy programs; nt, no ongoing housing sul nt, with VASH housing sul nt, with GPD TIP housing:	bsidy subsidy ss persons (such or HOPWA PH) osidy osidy	subsidy Staying or Staying or	living with far living with frie sn't know sed	ner ongoing housing mily, permanent tenure ands, permanent tenure
Outreach – Outreach p	rojects only, all	fields required unless othe	rwise noted			
7. Has the client been of Engagement means an in client assessment.		elationship results in a deliber	ate No	Engagement D	ate:	
<u>PATH</u> (<u>P</u> rojects for <u>A</u> ssi	istance in <u>T</u> rans	ition from <u>H</u> omelessness)	– PATH projects	only, all fields i	required unles	ss otherwise noted
8. PATH status determ completed?	□ No		Date of determin]]	
		es", then the following que				
8a. Was the clie and enrolled in f		o be eligible for PATH fund	ded services	□ No □ Yes		
		ed as "No", then the followi				
8b. If not	eligible to be er	rolled, what is the reason?)	☐ Client was f		e for PATH or other reason(s)
8c. Is the client	connected with	SOAR?		□ No □ Yes		☐ Client doesn't know ☐ Client refused ☐ Data not collected

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CES Survey Part 2: Program Intake

CES Survey Part 2: Program Intake Client Name / HMIS ID: Homelessness - Adults aged 18 and older and Head of Household < 18 years old, required questions are shaded FOR ALL PROJECTS EXCEPT EMERGENCY SHELTER, SAFE HAVEN, AND STREET OUTREACH: 9. What was the situation you were living in 10. How long was the client staying in that 10a/b Did the client stay less than... immediately prior to project entry? (Type of residence) place? (Length of stay in prior living situation) For literally homeless situations: □ One night or less Literally Homeless Situations ☐ Two to six nights □ Place not meant for habitation □ One week or more, but less than one month □ Emergency shelter, including hotel or motel paid for Not Applicable □ One month or more, but less than 90 days with emergency shelter Go to auestion □ 90 days or more, but less than one year □ Safe Haven □ One year or longer □ Interim Housing □ Client doesn't know □ Client refused ☐ Data not collected For institutional situations: Institutional Situations One night or less ☐ Foster care home or foster care group home 10a: 90 days: ☐ Two to six nights ☐ Hospital or other residential non-psychiatric medical □ One week or more, but less than one month □ Yes □ One month or more, but less than 90 days ☐ Jail, prison or juvenile detention facility Go to question □ 90 days or more, but less than one year □ Long-term care facility or nursing home ☐ Psychiatric hospital or other psychiatric facility ☐ One year or longer ☐ Substance abuse treatment facility or detox center ☐ Client doesn't know □ Client refused ☐ Data not collected □ No Go to question 20 Transitional & Permanent Housing Situations ☐ Hotel or motel paid for without emergency shelter Owned by client, no ongoing housing subsidy For transitional & permanent housing □ Owned by client, with ongoing housing subsidy situations: □ Permanent housing for formerly homeless persons 10b: 7 nights: ☐ One night or less □ Rental by client, no ongoing housing subsidy ☐ Two to six nights □ Rental by client, with VASH subsidy ☐ One week or more, but less than one month □ Rental by client, with GPD TIP subsidy Go to question ☐ One month or more, but less than 90 days □ Rental by client, with other ongoing housing subsidy 10c □ 90 days or more, but less than one year □ Residential project or halfway house with no homeless □ One year or longer ☐ Client doesn't know Staying or living in a family member's room, apartment □ Client refused □ No □ Data not collected ☐ Staying or living in a friend's room, apartment or house Go to question 20 □ Transitional housing for homeless persons (including homeless youth) Other □ Client doesn't know □ Client refused □ Data not collected

CES Survey Part 2: Program Intake	CES Surve	y Part 2:	Program	Intake
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Client Name / HMIS ID:

REET OUTREACH	

What was the situation you were living in	☐ Place not meant for habitation				
immediately prior to project entry? (Type of	☐ Emergency shelter, including hotel or motel paid for	with emergency shelter			
residence)	□ Safe Haven				
200 X 70 CO	☐ Interim Housing				
	☐ Foster care home or foster care group home				
	☐ Hospital or other residential non-psychiatric medical	facility			
	□ Jail, prison or juvenile detention facility	,			
	☐ Long-term care facility or nursing home				
	☐ Psychiatric hospital or other psychiatric facility				
	☐ Substance abuse treatment facility or detox center				
	☐ Hotel or motel paid for without emergency shelter vo	ucher			
	☐ Owned by client, no ongoing housing subsidy				
	☐ Owned by client, with ongoing housing subsidy				
	☐ Permanent housing for formerly homeless persons				
	☐ Rental by client, no ongoing housing subsidy				
	☐ Rental by client, with VASH subsidy				
	☐ Rental by client, with GPD TIP subsidy				
	☐ Rental by client, with other ongoing housing subsidy				
	Residential project or halfway house with no homeles	es criteria			
	☐ Staying or living in a family member's room, apartme				
	Staying or living in a friend's room, apartment or hou				
	☐ Transitional housing for homeless persons (including				
	☐ Client doesn't know	nomology young			
	□ Client refused				
	□ Data not collected				
10. How long was the client staying in that place?	☐ One night or less	☐ Client doesn't know			
(Length of stay in prior living situation)	☐ Two to six nights	☐ Client refused			
(Longer or old) in prior in ing distance,	One week or more, but less than one month	☐ Data not collected			
		Li Data flot collected			
	One month or more, but less than 90 days				
	90 days or more, but less than one year				
	☐ One year or longer				
After asnwering question 10, go to ques	After asnwering question 10, go to question 11				

If the client is coming from an institution after having stayed less than 90 days or if the client is coming from a transitional, permanent,

of other situation after having stayed less than 7 hights, then the following question is	s required.	
10c. On the night before your current housing situation, did you stay on the	□No	□ Client doesn't know
streets, in an emergency shelter, or at a safe haven?	□Yes	□ Client refused
		□ Data not collected

If the project being entered is an emergency shelter, safe haven, or street outreach, or if the client answered questions #4 and #5, then

the following questions are required.		
11. What approximate date did you start living on the		
streets, emergency shelter, or safe haven?		
(Approximate date homelessness started)		
12. In the past three years, how many times have you	☐ One Time	□ Client doesn't know
returned to the streets, an emergency shelter, or a	☐ Two Times	□ Client refused
safe haven after being housed?	☐ Three Times	□ Data not collected
(Number of times on the streets, in ES, or Safe Haven	☐ Four or more times	
in the past three years including today)		

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CES Survey Part 2: Program Intake

Client Name / HMIS ID:

CES Survey Part 2: Program Intake

13. In th	ose three years, what is the total nur	nber of ☐ One Month (this ☐ 7		□ Client doesn't know					
	spent homeless on the streets, in an	time is the first month) 8		☐ Client refused		22b. Are you currently receiving services or treatment for this of	ondition?	□No	□ Client doesn't know
emerge	ncy shelter, or in a safe haven?	□2 □9		☐ Data not collected				□Yes	□ Client refused
(Total n	umber of months homeless on the st	reet, in 3 10		E Data Hot dolloston					□ Data not collected
ES, or S	H in the past three years)					22c. Do you have documentation of the disability and severity	on file?	□No	
		5 12						□Yes	
			than 12 months		23 Do vo	ou have a chronic health condition?		□No	☐ Client doesn't know
		100 Dimoret	IIIaii 12 IIIOIIIIIs			Health Condition is defined as a diagnosed condition that is more than 3 months	in duration and is	☐ Yes**	☐ Client refused
Continue	ofor all clients:				either not c	urable or has residual effects that limit daily living and require adaptation in fun	ction or special	□ res	
Continue	e for all clients.					Examples of chronic health conditions include, but are not limited to: heart dis		1	□ Data not collected
Cricic o	nd Pridge Housing, CES Crisis on	d Bridge Housing projects only, all fields require	d unlace other	vice noted		eart disease, angina, heart attack and any other kind of heart condition or disea		1	
CHSIS a	nu Briuge Housing - 023 Orisis am	a bridge riodsing projects only, air lields require	u uniess otnen	nae noteu		rthritis-related conditions (including arthritis, rheumatoid arthritis, gout, lupus et cognitive impairments (including traumatic hrain injury, post-traumatic distre		1	
20. Ha	ve you entered and been released	□ No, has not exited from any of these facilities	es in Psych	niatric hospital or other		and other cognitive related conditions); severe headache/migraine; cancer; ca		1	
from ar	ny of the following facilities in the	the past five years.	psycl	niatric facility		ition; stroke, or emphysema.			
past tw	o months? (Choose any that	□ Foster care home or foster care group home	e □ Subs	ance abuse treatment	If qu	uestion #23 was answered as "Yes" (**), then the following quest			
apply)		☐ Hospital or other residential non-psychiatric		y or detox center		23a. Do you expect this condition to be of long-continued and	ndefinite duration	□No	□ Client doesn't know
		medical facility		doesn't know		AND substantially impair your ability to live independently?		□Yes	□ Client refused
		☐ Jail, prison or juvenile detention facility		refused					□ Data not collected
		□ Long-term care facility or nursing home	_ 01011	1010000		23b. Are you currently receiving services or treatment for this of	ondition?	□No	☐ Client doesn't know
Lif /	guestion #20 was answered as anoth	ing except No and Don't Know/Refused, then the	ne following au	estions are required:		2007 TO Jou currently receiving out vices of a cultivity of the	orianion	□Yes	☐ Client refused
	20a. If so, which one have you	☐ Foster care home or foster care group home		niatric hospital or other				L 163	☐ Data not collected
	most recently been released	☐ Hospital or other residential non-psychiatric	,	natric facility		23c. Do you have documentation of the disability and severity	n file?	□No	□ Data Hot collected
	from?	medical facility	1 - 2	ance abuse treatment		236. Do you have documentation of the disability and seventy	JII IIIO ?		
	(Choose one)	☐ Jail, prison or juvenile detention facility		v or detox center	04.11		1.10	□Yes	
	(Gridde Grid)			doesn't know	24. Have	you been diagnosed with AIDS or have you tested positive for H	IV?	□No	□ Client doesn't know
		☐ Long-term care facility or nursing home						☐ Yes**	□ Client refused
	201. 1		∐ Clien	refused					□ Data not collected
	20b. And approximately when did you leave that institution? (Date)				If qu	uestion #24 was answered as "Yes" (**), then the following quest			
L	you leave that institution? (Date)					24a. Do you expect this to substantially impair your ability to liv	e independently?	□ No	□ Client doesn't know
Disabile	or Conditions and Damiers All Est	de required unless athernies nated			ı			□Yes	□ Client refused
Disabili	ig Conditions and Barriers - All fiel	as required uniess otherwise noted						1	□ Data not collected
21. Do y	ou have a physical disability?		□No	☐ Client doesn't know		24b. Are you currently receiving services or treatment for this of	ondition?	□No	☐ Client doesn't know
			☐ Yes**	☐ Client refused				□Yes	☐ Client refused
				□ Data not collected					☐ Data not collected
If o	uestion #21 was answered as "Yes"	(**), then the following questions are required:		□ Data not conceted		24c. Do you have documentation of the disability and severity	n file?	□No	□ Data not conscied
37.5		to be of long-continued and indefinite duration	□No	☐ Client doesn't know		246. Do you have documentation of the disability and severity	JII IIIO :	□Yes	
	AND substantially impair your abil		□Yes	☐ Client refused	25 Do 14	Du feel you currently have a mental health problem?			☐ Client doesn't know
	7 TO CODOCUMENT STORY YOU GET	ny to mo maopondontry :	1 163	☐ Data not collected	25. DO yo	ou leer you currently have a mental nealth problem?		□No	
	34b. Are you surrently receiving a	ervises or treatment for this condition?	m.N					☐ Yes**	☐ Client refused
	Z1b. Are you currently receiving s	ervices or treatment for this condition?	□No	☐ Client doesn't know					□ Data not collected
			□Yes	☐ Client refused	If qu	uestion #25 was answered as "Yes" (**), then the following quest			
				□ Data not collected		25a. Do you expect this condition to be of long-continued and	ndefinite duration	□No	□ Client doesn't know
	21c. Do you have documentation	of the disability and severity on file?	□ No			AND substantially impair your ability to live independently?		□Yes	□ Client refused
			□Yes					1	□ Data not collected
22. Hav	e you ever been told you have a lear	ning disability or developmental disability?	□No	□ Client doesn't know		25b. Are you currently receiving services or treatment for this of	ondition?	□No	☐ Client doesn't know
			☐ Yes**	□ Client refused				□Yes	☐ Client refused
				□ Data not collected				1100	☐ Data not collected
If o	uestion #22 was answered as "Yes"	(**), then the following questions are required:				25c. Do you have documentation of the disability and severity	n filo?	□No	_ Data not concelled
		ong-continued and indefinite duration AND	□No	☐ Client doesn't know		200. Do you have documentation of the disability and severity	an ind f		
	substantially impair your ability to		□Yes	☐ Client refused		25d DATH Only Herry was the alignt's asserted by the status	Eller of a	□Yes	W
	Table jos donej to		1 163	☐ Data not collected		25d. PATH Only: How was the client's mental health status	☐ Unconfirmed;		
				□ Data Hot collected	I	confirmed?	I □ Confirmed thr	ough assessm	ent and clinical evaluation

CES Survey Part 2: Program Intake

Client Name / HMIS ID:

□ Confirmed by prior evaluation or clinical records

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Scoring

- Not intended to be shared with the client
- Scores do not define what intervention is appropriate
- "Recommended for further assessment"
- Responses are to be based solely on the client's selfreport
- Important to not manipulate scoring

Updating Surveys

- Always check first to make sure someone does not already have a survey!
- Surveys do not need to be updated frequently
- Update only necessary upon a major life change
 - New episodes of homelessness
 - Changes to homeless status
 - Significant changes in a health or mental health condition

HMIS Participation



CES Survey in LAHSA's New HMIS



SPDAT PRESCREEN FOR SINGLE ADULTS [V2]	
Assessment Date	03/17/2017
Primary Language	Select ▼
Timury Language	CORDE
A. History of Housing & Homelessness	
Where do you sleep most frequently?	Select ▼
How long has it been since you lived in permanent stable	
housing?	Select v
In the last three years, how many times have you been	
In the last three years, how many times have you been homeless?	Select ▼
B. Risks	
In the past six months, received health care at an	Select ▼
emergency department/room?	
In the past six months, how many times have you taken an	Select ▼
ambulance to the hospital?	Solicit
In the past six months, how many times have you been	
hospitalized as an in-patient?	Select •
In the past six months, how many times have you used a	
crisis service, including sexual assault crisis, mental health	
crisis, family/intimate violence, distress centers and	Select ▼
suicide prevention hotlines?	
In the past six months, how many times have you talked to	
police because you witnessed a crime, were the victim of a	
crime, or the alleged perpetrator of a crime or because the	Select ▼
police told you that you must move along?	
In the past six months, how many times have you stayed	
one or more nights in a holding cell, jail or prison, whether	
that was a short-term stay like the drunk tank, a longer	Select ▼
stay for a more serious offense, or anything in between?	
Have you been attacked or beaten up since you've become	
homeless?	Select ▼
nomeress:	

HMIS Participation

- All surveys need to be entered into HMIS
- Point persons at own agency or partner agency can be responsible for entering
- LAHSA & SAPC still working to determine ideal configuration of SAPC funded staff to have HMIS access
- Three options for entering surveys into HMIS:
 - I. Your agency may already be on HMIS
 - Your agency may be directed to have one person sign up for HMIS training to do data entry
 - 3. Your agency may be directed send CES Survey Packets to be entered by a partner SAPC funded agency

HMIS Participation Procedures & Training

If you agency is selected to join HMIS:

- ☐ Sign copy of LAHSA's Participating Organization Agreement
- ☐ Send scanned copy to LAHSA at HMISsupport@lahsa.org
- ☐ Request system configuration at HMISsupport@lahsa.org
- ☐ Attend HMIS training
 - ✓ Survey Administration You're done!
 - ☐ HMIS IO Policies and Procedures
 - ☐ HMIS 100 Basic Navigation
 - Online Interactive Video, or,
 - Instructor led class at LAHSA
- ☐ Sign HMIS User Agreement and Policies and Procedures Acknowledgement (both signed online)

For any questions, please contact HMISsupport@lahsa.org

Partnerships: CES Local Resources & Connections

How can we work together?

- Make sure your clients has had a CES Survey Packet completed
- Make sure all relevant supplemental packets or linkages have been completed

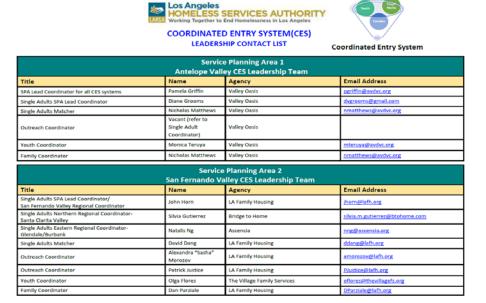
Serve as a primary point person for a client as they await a match

How can we work together?

- Know when to link someone to another system:
 - Department of Health Services
 - Veterans
- Know when to refer someone to a CES resource:
 - Crisis Housing or Bridge Housing
 - Rapid Rehousing
- Know the CES Leads in your area
 - Know the CES Leads for each system in your area
 - Attend Case Conferencing/Care Coordination meetings

Countywide CES Leadership Contact List

- Know how to connect Transition Age Youth and Families with Minors to the appropriate CES
- For CES Contact Sheet, please visit LAHSA's online Document Library and search: CES Countywide Leadership Contact



Questions?

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