

**COUNTY OF LOS ANGELES
COMMISSION ON ALCOHOL AND OTHER DRUGS (CAOD)**

**Meeting Minute Summary
October 11, 2023**

COMMISSIONERS PRESENT: Tony Bell, Rebecca Birotte, Bruce Boardman, Amanda Cowan, Deena Duncan, Jozef Essavi, Alicia Garoupa, Christina Gonzales, Mark Mendoza, Jr., Dean Nakanishi, Juan Navarro, John Ho Song, Jerry G. Velasco, and Howard Winkler

COMMISSIONERS REQUESTING EXCUSED ABSENCES: Commissioners Jeremiah Hart, Lou La Monte, Sharona Nazarian, Bennett Root, Jr., and G. Lola Worthington

UNEXCUSED ABSENCES: Commissioners Jack Hadjinian and Tonya McKenzie

GUEST REGISTER: N/A

MATERIALS DISTRIBUTED: Commission on Alcohol and Other Drugs October 2023 Agenda; Commission on Alcohol and Other Drugs September 2023 Minutes – Draft; Strategic Priorities 2023

Topic	Discussion/Finding
1. Call to Order & Introduction of Commissioners and Guests	<p>Chair Deena Duncan, County of Los Angeles, the Commission on Alcohol and Other Drugs (CAOD) convened the meeting at 1:05 p.m.</p> <p>Chair Deena Duncan asked for self-introductions from all Commissioners and guest.</p> <p>Quorum present.</p>
2. Public Comments	No public comment.
3. Action on AB2449 and Excuse Absences	<p>Commissioners Jeremiah Hart, Lou La Monte, Sharona Nazarian, Bennett Root, Jr., and G. Lola Worthington have asked to be excused from October meeting.</p> <p>Chair Deena Duncan entertained a motion which was moved to approve by Vice Chair Anthony Bell and seconded by Commissioner Christina Gonzales. Motion was unanimously carried.</p>
4. Action on Meeting Minutes for September 2023 meeting	Chair Deena Duncan entertained a motion which was moved to approve by Commissioner Christina Gonzales and seconded by Commissioner Bruce Boardman. Motion was carried with one abstention from Commissioner Howard Winkler.

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5. Special Election	<p>Chair Deena Duncan informed the commission that Mark Ryan is no longer with the commission due to his heavy workload and schedule.</p> <p>Per bylaws: In the event a vacancy occurs in any office before the expiration of the term thereof, current officers will move up to fill the vacancy, thereby leaving vacant the lowest officer. Due to this, the following changes:</p> <ul style="list-style-type: none"> ○ Deena Duncan remains at Chair ○ Tony Bell is now the Vice Chair ○ John Ho Song is now the 2nd Vice Chair ○ Tonya McKenzie is now the Recording Secretary ○ Jack Hadjinian is now the At Large Seat 1 ○ At Large Seat 2 is vacant <p>Chair Deena Duncan opened the floor for additional nominees for the At Large Seat 2 position.</p> <ul style="list-style-type: none"> ○ There are three nominees for the At Large Seat 2 position: <ul style="list-style-type: none"> ▪ Bruce Boardman ▪ Amanda Cowan ▪ Lou La Monte <p>Chair Deena Duncan entertained a motion for the At Large Seat 2 position and the commission nominated Commissioner Bruce Boardman which was moved to approve by Vice Chair Tony Bell, seconded by Commissioner Christina Gonzales.</p> <p>There are two vacancies for District 3, please apply online: https://bos.lacounty.gov/services/commission-services/membership-roster</p>
6. Report from Substance Abuse Prevention and Control (SAPC) on treatment and prevention program initiatives	<p>Michelle Gibson, MPH, Deputy Division Director for Treatment Services of SAPC spoke on the following topics:</p> <ul style="list-style-type: none"> • Fentanyl campaign – Will share the links once they're approved and finalized • Upgrade to the electronic health record for the new fiscal year
7. Strategic Planning	<p>Chair Deena Duncan entertained a motion to create a task force to work on the Strategic Priorities for 2024, which was moved to approve by Commissioner Mark Mendoza, Jr., seconded by Commissioner Christina Gonzales. Motion was unanimously carried.</p> <p>Tabled for November meeting to develop Strategic Priorities and Annual Report.</p>

Topic	Discussion/Finding
8. Discussion concerning Commission Committee - Reports from the Education and Prevention Committees	<ul style="list-style-type: none"> • Education and Prevention Committee <ul style="list-style-type: none"> ○ Commissioner Alicia Garoupa's colleague from Los Angeles County Office of Education presented on Community Health and Safe Schools
9. Administrative Report	<ul style="list-style-type: none"> • None
10. Comments from Commissioners on Items of Interest	<ul style="list-style-type: none"> • Commissioners and guests introduced themselves and provided a background of their experience and why they are a part of the commission. • Commissioners paid respect to the longest serving, late Commissioner John Mojardin
11. Adjournment	Meeting was adjourned at 2:47 p.m.

Next meeting date:

November 8, 2023, at 1:00 p.m.

Substance Abuse Prevention and Control Headquarters

1000 South Fremont Avenue, Building A9 East Ground floor G-2 Conference Room

Alhambra, California 91803