



Substance Abuse Prevention and Control (SAPC) Fiscal Year (FY) 2023-2024 Capacity Building Package

INVOICE 2: CAPACITY BUILDING DELIVERABLE-BASED EFFORTS

The Los Angeles County Department of Public Health’s Division of Substance Abuse Prevention and Control (DPH-SAPC) is funding capacity building efforts to support providers as they take the necessary organizational actions in response to the expected changes under the California Advancing and Innovating Medi-Cal (CalAIM) Initiative and the movement towards value-based care under payment reform, as well as increased training requirements for substance use disorder (SUD) counselors in 2025 with AB 2473. DPH-SAPC is embarking on another round of optional capacity building efforts to support its provider network with development the 3 areas below.

Instructions

This invoice is used when agencies have met one or more Capacity Building Deliverables for Fiscal Year (FY) 2023-2024. This invoice should be used when seeking reimbursement for meeting the following deliverables:

- **Workforce Development:** 1A-1, 1B-1, 1D-1, 1D-2
- **Access to Care – Reaching the 95%:** 2B-2, 2C-2, 2D-1, 2D-2, 2D-3, 2F-2
- **Fiscal and Operational Efficiency:** 3B-2

DELIVERABLE EFFORT TABLES

In order to receive funding(s) for any of SAPC’s Capacity Building Deliverable efforts, providers must submit the following information:

1. **Amount Eligible:** Identify the reimbursement amount based on the cost per unit and your assigned Rate Tier. Contact SAPC’s Finance Services Branch at the email below for questions.
2. **E-Signature:** Sign each applicable section indicating you have confirmed that your agency’s deliverable(s) meet the expectation(s) in accordance with the *SAPC FY 23-24 Capacity Building Package* document and any other supplemental guidance from SAPC.
3. **Documentation:** Provide a brief description of how the deliverable(s) were met and attach the relevant deliverable(s) for review and verification of completion.

Capacity Building payments will be distributed through your DMC-ODS Contract and are subject to all federal, state, and County’s audits and verification reviews. Providers must accurately account for funds in accordance with County accounting procedures, including separate cost centers. For additional questions please email SAPC’s Finance Services Branch at sapc-cbi@ph.lacounty.gov. Please provide the following information:

Agency Name:		Tier:	Select SAPC Assigned Rates Tier
Capacity Building Contact Person:		Email:	

Capacity Building Category: Workforce Development

Description: DMC-ODS and CalAIM initiatives will transform the specialty SUD service system for Medi-Cal clients and continue to increase expectations for the workforce in the form of higher clinical, documentation, and outcome standards. DPH-SAPC has prioritized workforce development as a central component to advancing the SUD field and moving towards parity with physical and mental health systems.

Capacity Building Category		Description	Measure	Amount Eligible	e-sign if Complete	
1A & B	Workforce Development & Retention Plan	1A-1	Agency Survey (*required)	Submit completed survey & summary of findings. Due 8/30/23.	Select Tier/Amount	
		1B-1	Staff Survey Summary	Submit completed survey & summary of findings. Due 12/31/23.	Select Tier/Amount	
Total Requested					\$	

Narrative, Supporting Material, Attachments

Capacity Building Category		Description	Measure	Amount Eligible	e-sign if Complete
1D-1 & 2	Counselor Expedited Training	1D-1	Tuition Costs or Paid Time-Off Expenditure verification of education costs and/or paid time off	Enter # Units	
				Enter Total \$	
	Counselor Certification	ID-2	Certification Obtained Provide verification that registered counselor(s) passed the certification exam between 7/1/23 and 6/30/25 – \$2,500 per SAPC-credentialed direct service registered counselor employed as of April 1, 2023. Due 6/30/25.	Enter # Units	
				Enter Total \$	
				Total Requested	\$

Narrative, Supporting Material, Attachments

Capacity Building Category: Access to Care – Reaching the 95% (R95)

Description: SUD systems are serving about 5% of people who need treatment services as the other 95% of people who need SUD treatment either don't think they need it or don't want it. The R95 Initiative is designed to:

- Ensure that DPH-SAPC creates a specialty SUD system that is focused not just on the ~5% of people with SUDs who are already receiving and open to treatment services, but also the ~95% of people with SUDs who do not receive treatment services for any reason; and
- Communicate – through words, policies, and actions – that people with SUD are worthy of our time and attention, no matter where they are in their recovery journey, including if they have not even started process yet.
-

Capacity Building Category			Description	Measure	Amount Eligible	e-sign if Complete
2B	<i>Field-Based Services for Outreach & Engagement</i>	2B-2	Verified Episodes	After at least 6 months after signed MOU, verify claims for new admissions at FBS site up to 10 admissions per Tier 1 treatment agency; 15 admissions per Tier 2 treatment agency; and 20 admissions per Tier 3 treatment agency at \$500 each and patient cannot receive any participation incentive. Due 6/30/24.	Enter Tier & Max Units	
					Enter # Units	
					Enter Total \$	
					Total Requested	\$
Narrative, Supporting Material, Attachments						

Capacity Building Category			Description	Measure	Amount Eligible	e-sign if Complete
2C	30-and 60-Day Engagement Period for Outreach & Engagement	2C-2	Verified Engagement Authorizations (*required)	After 6 months after policy approval, verify claims for services provided under an approved 30-to 60-day authorization up to 10 admissions per Tier 1 treatment agency; 15 admissions per Tier 2 treatment agency; and 20 admissions per Tier 3 treatment agency at \$500 each and patient cannot receive any participation incentive. Due 6/30/24.	Enter Tier & Max Units	
					Enter # Units	
					Enter Total \$	
					Total Requested	\$
Narrative, Supporting Material, Attachments						

--

Capacity Building Category		Description	Measure	Amount Eligible	e-sign if Complete
2D	Update Admission & Discharge Policies	2D-1	R95 Admission Policy (*required) Submit compliant admission policy for approval. Due 12/31/23.	Select Tier/Amount	
		2D-2	R95 Discharge Policy (*required) Submit compliant discharge policy for approval. Due 12/31/23.	Select Tier/Amount	
		2D-3	R95 Training Presentation Submit compliant training presentation for approval. Due 12/31/23.	Select Tier/Amount	
Total Requested					\$

Narrative, Supporting Material, Attachments

--

--

Capacity Building Category			Description	Measure	Amount Eligible	e-sign if Complete
2F	<i>Bidirectional Referrals for Lower Barrier Care</i>	2F-2	Verified Claims	After 6 months after signed MOU, verify claims for new admissions at non-FBS site up to 10 admissions per Tier 1 treatment agency; 15 admissions per Tier 2 treatment agency; and 20 admissions per Tier 3 treatment agency at \$500 each and patient cannot receive any participation incentive. Due 6/30/24.	Enter Tier & Max Units	
					Enter # Units	
					Enter Total \$	
Total Requested					\$	

Narrative, Supporting Material, Attachments

--

Capacity Building Category: Fiscal and Operational Efficiency

Description: Effective July 1, 2023, DPH-SAPC and treatment providers will experience another significant shift in how DMC services are reimbursed with the movement from cost reconciliation (lesser of costs or charges) to fee-for-service (FFS), and practitioner-level rates for outpatient treatment services. Now more than ever, it is essential that providers take action(s) to ensure they have a strong and viable organization, and that enough appropriate treatment services are delivered to generate sufficient revenue to cover operational costs.

Capacity Building Category			Description	Measure	Amount Eligible	e-sign if Complete
3B	<i>Expenditures & Revenue: Assessing & Enhancing Financial Health</i>	3B-2	Revenue and Expenditure Tracking Tool - Utilization	Submit Revenue/Expenditure Tool and demonstrate use for at least 6-months - one per treatment agency. Due 6/30/24.	Select Tier/Amount	
					Total Requested	\$

Narrative, Supporting Material, Attachments

--

SIGNATURE AND ATTESTATION

Summary Deliverable Capacity Building Costs Based on Totals Above	
Workforce Development	\$
Access to Care – Reaching the 95%	\$
Fiscal and Operational Efficiency	\$
TOTAL	\$

I attest that the above is true and factual and that our organization will use the funds as described above and submit the required deliverables on time to avoid recoupment. I acknowledge that we must adhere and are subject to all the reporting, tracking, audits, and recoupment requirements described in this document and the DMC-ODS Contract, and verify that I have authorized decision making authority to commit to the requested funds.

Name		Signature	
Title		Date	

SAPC Use Only		
Reviewed By	Approved/Denied	Date

