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**SAPC INFORMATION NOTICE 23-05**  
*Supersedes Bulletin 19-07 Issued on November 7, 2019*

May 3, 2023

**TO:** Los Angeles County Substance Use Disorder  
All SAPC Treatment Providers

**FROM:** Gary Tsai, M.D., Division Director   
Substance Abuse Prevention and Control

**SUBJECT: PROVIDER STAFFING GUIDELINES**

The Department of Public Health, Division of Substance Abuse Prevention and Control (DPH-SAPC) is issuing an updated version of the Provider Staffing Guidelines Information Notice that mandates the specific treatment staffing levels that must be in place to provide and bill for services under the Los Angeles County, Drug Medi-Cal Organized Delivery System (DMC-ODS).

Attached is the Provider Staffing Guidelines Grid, which includes:

- Staffing level/s that can conduct each of the substance use disorder (SUD) Treatment Services
- Quality Improvement and Utilization Management (QI and UM) requirements across all levels of care and benefits
- Billing Codes (HCPCS)
- Appendix
- List of Licensed Practitioners of the Healing Arts (LPHA), including the specific definition for licensed-eligible LPHAs

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- Recommended activities for Medical Directors
- Minimum Qualifications for newly hired and existing Registered SUD Counselors

Providers should refer to the DPH-SAPC Provider Manual for more information on the staffing requirements and the DPH-SAPC website for the current version of the Provider Staffing Guidelines.

If you have any questions or need additional information, please contact Dr. David Hindman from DPH-SAPC's Clinical Standards and Training Unit at (626) 299-3549 or by email at [dhindman@ph.lacounty.gov](mailto:dhindman@ph.lacounty.gov).

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Attachment