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April 3, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **HEALTHY DESIGN WORKGROUP ACTIVITIES AND 2015  
WORKPLAN (ITEM 7, AGENDA OF JANUARY 23, 2012)**

This summarizes the 2014 accomplishments of the Healthy Design Workgroup (HDW) and includes a description of the group’s new work plan for 2015.

Background

On January 23, 2012, the Board of Supervisors reviewed and approved in concept the Healthy Design Ordinance, developed to increase levels of physical activity and access to healthy foods in Los Angeles County unincorporated areas. In response to a motion on that date, the Board 1) declared that it is its intent and the policy of this County to encourage design of public and private facilities in a manner that encourages pedestrian activity, bicycling, use of public transit and outdoor physical activities, and 2) directed the Chief Executive Office (CEO) to coordinate an interdepartmental effort consisting of Public Health, Public Works, Regional Planning, Parks and Recreation, Chief Information Office, Fire, and Beaches and Harbors to review the best practices recommendations in two documents - the *Healthy Communities Report: Active Transportation Design Guidance and Recommendations* and the *Model Design Manual for Living Streets* to determine which practices should be mandated or encouraged by the County; appropriate mechanisms for implementation; an implementation program; and potential funding mechanisms.

On January 24, 2013, the CEO reported to the Board of Supervisors on progress during 2012 of “Healthy Design Phase II,” the interdepartmental effort mandated by the Board the previous year, now referred to as the HDW. At that time, leadership of the HDW was transferred from the CEO to the Department of Public Health (DPH). Since 2013, several additional departments have participated in the HDW, including the Arts Commission, Community Development

Commission, Agricultural Commission/Weights and Measures, and Internal Services  
Department/Office of Sustainability.

On February 5, 2013, the Board of Supervisors formally adopted the Healthy Design Ordinance, which changed existing zoning and subdivision regulations to legally establish community gardens and farmers markets throughout the County and created more specific requirements for bicycle parking and sidewalk design.

On February 4, 2014, DPH reported to the Board of Supervisors on progress of the HDW during 2013 and indicated that we would report to the Board on our 2014 progress in early 2015.

#### Accomplishments in 2014

In 2014, the HDW drafted guidance documents to assist County staff and partners in increasing access to bicycling, walking, transit, and healthy foods. The following documents are in progress or complete: 1) bicycle parking guidelines for ISD and facilities staff to correctly install bicycle parking at County facilities and in County rights-of-way; 2) project initiation and feasibility forms to facilitate the inclusion of active design concepts into Public Works projects; 3) design guidelines for Regional Planning staff and developers to ensure that development projects include opportunities for walking, bicycling, access to healthy foods, and transit; 4) crosswalk guidelines for Public Works staff to implement high-visibility crosswalks in key locations near transit, in general plan opportunity areas, and in areas with high numbers of pedestrian-vehicle collisions; 5) soil and water testing guidelines for community members growing food in home or community gardens to ensure that the potential for soil and water contamination has been adequately addressed; 6) urban agriculture guide for residents to clarify policies, procedures, and resources for growing food in unincorporated Los Angeles County; and 7) street tree guidance for community members to identify trees that are approved by DPW for planting in their location.

In addition, the HDW increased collaboration between County Departments involved in planning, designing, and building healthy community environments. In particular, departments collaborated closely on healthy design grant applications, creating greater synergy and increasing competitiveness of grant proposals. This led to the award of over \$10 million to the County for healthy design projects in 2014. Attachment A provides further information about accomplishments of the HDW in 2014.

#### Planned Activities in 2015

In addition to completing the guidance documents initiated in 2014 and continuing to seek grant funding for healthy design projects, the HDW will implement several new projects, including: 1) developing a data-driven methodology to identify and prioritize communities and corridors for federal, State, and local funding opportunities; 2) developing an urban heat island reduction plan to implement the Los Angeles County Community Climate Action Plan; 3) implementing a grant that includes the installation of bicycle parking at County facilities and bicycle education

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programs for County employees; and 4) developing a process to aid community members in selling their community garden harvests to restaurants, cottage food operations, and the general public. Attachment B provides a detailed 2015 work plan for the HDW.

If you have any questions or would like additional information, please let me know.

CAH:ja

#### Attachments

c: Interim Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors  
Public Works  
Regional Planning  
Parks and Recreation  
Chief Information Office  
Fire  
Beaches and Harbors  
Arts Commission  
Community Development Commission  
Internal Services Division/Office of Sustainability  
Agricultural Commissioner/Weights and Measures  
Sheriff's Department

## Attachment A

### Healthy Design Workgroup 2014 Accomplishments

#### OVERVIEW OF HEALTHY DESIGN WORKGROUP

The Healthy Design Workgroup (HDW) brings together high-level representatives from the departments of Public Health (DPH), Public Works (DPW), Regional Planning (DRP), Fire (FD), Parks and Recreation (DPR), Community Development Commission (CDC), Chief Information Office (CIO), Beaches and Harbors (BH), Arts Commission (LACAC), Chief Executive Office (CEO), Agricultural Commissioner/Weights and Measures (AGW), and the Internal Services Department (ISD)/Office of Sustainability. DPH leads and coordinates the activities of the HDW and its subcommittees. The workgroup meets regularly to develop and implement strategies for designing and building healthy environments. The interdepartmental nature of this effort is well aligned with County efforts to encourage collaboration across County departments. The accomplishments described below were selected by member departments as high priority activities and include the following categories: Bicycle Parking Guidelines; Project Initiation and Feasibility; Healthy Neighborhood Design Guidelines; High Visibility Crosswalks; Soil and Water Testing Considerations for Community Gardens; Urban Agriculture Guide; Street Tree Coordination; Interdepartmental Coordination; and Collaboration on Funding Opportunities.

#### PROGRESS TOWARD 2014 WORK PLAN

##### Bicycle Parking Guidelines

Over the course of 2014, DPW, DPH, ISD, and other departments convened regularly to develop two guidelines for the installation of bicycle parking at County facilities (Volume 1) and on County rights-of-way (Volume 2). The Guidelines are based on the bicycle parking requirements specified in the adopted Healthy Design Ordinance, now included in Title 21 of the Los Angeles County Municipal Code, and also take into account the professional experience of both ISD and DPW in installing bicycle parking at County facilities and on County rights-of-way. Both volumes of the Guidelines are intended to be updated regularly as needed to provide clarity to both County staff and the public on the correct ways to install bicycle parking at different locations. In addition, Volume 2 outlines processes for requesting bicycle racks or corrals in front of a business located in an unincorporated community. The guidelines will be posted on key departmental websites; will be distributed to County staff involved in installation of bicycle parking; and will be used to implement a grant awarded in 2014 that will pay for the purchase of bicycle racks and lockers. These guidelines, along with recently awarded grant funds to purchase bicycle racks, will facilitate the installation of bicycle parking throughout the County, which will encourage residents and employees alike to ride a bicycle.

##### Project Initiation and Project Feasibility

DPW, DPH and DRP met regularly throughout 2014 to develop new processes for ensuring that active transportation, active design, and green infrastructure concepts are incorporated into DPW project design from the conception of each project. The committee identified a current County process that could be revised to better incorporate healthy design concepts. As a result, the DPW "Project Design Concept (PDC) form" is being modified to better incorporate healthy design and this revised process is currently being vetted among DPW divisions. The committee also determined that a similar review process would be beneficial for the development of project grant applications. Comprehensive discussion of proposed active transportation projects is needed to ensure the feasibility of projects prior to grant funding being awarded. A draft "Project Feasibility" document was developed by DPW Project Development Division staff with input from DPH and DPR and has been circulated to the DPW Design and Traffic and Lighting Divisions for review and feedback. These revised processes will help ensure that new and retrofitted

County facilities incorporate active design, leading to an increase in physical activity among residents, and a decrease in injuries and fatalities among pedestrians and bicyclists.

#### Healthy Neighborhood Design Guidelines

DRP, DPW, DPH, DPR, and FD met regularly throughout 2014 to finalize the Healthy Neighborhood Design Guidelines (Guidelines), in collaboration with Main Street Architects, the project consultant. These guidelines expand upon the Healthy Design Ordinance approved by the Board in 2013 and promote a built environment that is safe, accessible and attractive for communities. The Guidelines include a checklist that provides specific design measures and tools that will be used by Regional Planning staff, developers and decision makers to promote projects with opportunities for walking, bicycling, outdoor physical activity, public transit and healthy foods.

#### High Visibility Crosswalks

In 2014, DPW took the lead in assessing the feasibility of implementing high visibility crosswalks at key intersections in transit oriented districts (TODs), TOD corridors, general plan opportunity areas (identified through the General Plan Update), and at intersections with high numbers of pedestrian-vehicle collisions. In order to implement high visibility crosswalks at controlled intersections, it was necessary for DPW to address established County practices that dictate the types of crosswalk markings that can be installed. To address this issue, the DPW Traffic and Lighting Division developed draft crosswalk guidelines. Once complete, these guidelines will be distributed to DPW staff involved in the design and implementation of roadway projects. DPW is also developing a project to implement the advanced yield lines and high-visibility crosswalks at appropriate intersections in (TODs), TOD corridors, general plan opportunity areas, and at the 25 intersections with the highest number of pedestrian-vehicle collisions in Los Angeles County unincorporated areas. The work will be handled by a contractor. The project is tentatively expected to start construction in FY 2016-17. Through the implementation of high-visibility crosswalks, the County will aim to reduce injuries and fatalities among people walking, and create a more comfortable walking environment.

#### Soil & Water Testing Considerations for Community Gardens

Staff from DPH, DPW, CEO and the University of California Cooperative Extensions (UCCE) met regularly throughout 2014 to develop "Soil and Water Testing Considerations for Home and Community Gardens" (Guidelines). The Guidelines are intended for use by residents in Los Angeles County that would like to grow food in community gardens or on their own property for home consumption (not to sell). They provide context and background for why soil and water testing is important, how soil and water may become contaminated, the process for prioritizing soil and water testing based on past and current site conditions, and best practices management to maintain a healthy growing site. The guidelines will be completed in the first quarter of 2015 and distributed to community organizations and schools partnering with the County on community garden projects and will be posted on key departmental websites. These guidelines will support existing County efforts to foster community gardens, which provide both healthy spaces to recreate as well as access to fresh, nutritious foods.

### Urban Agriculture Guide

During 2014, DPH, CEO, LACAC, and AGW met regularly to create a guide for residents of unincorporated Los Angeles County that would clarify policies, procedures, and resources related to urban agriculture, including community gardens. The guide is called “Dig This! A Guide to Growing Food in Los Angeles County”. The guide will be completed in the second quarter of 2015 and will be updated as new policies are passed. It will be distributed to community organizations partnering with the County on urban agriculture projects and will be posted on key departmental websites. This document will support existing County efforts to create community gardens, which provide both healthy spaces to recreate as well as access to fresh, nutritious foods.

### Street Tree Coordination

DPW and DRP took the lead in working on issues related to street trees during 2014. DPW revised their street tree website, which makes it easy for residents to identify trees that have been approved for planting in their location (see new website at <http://www.ladpw.org/rmd/parkways/index.cfm>). DRP worked with a consultant to begin developing a master list of trees acceptable across County departments by reviewing individual departments’ current species lists. An interdepartmental street tree committee will launch in 2015 to coordinate civic tree use across departments and promote trees for streets and other public spaces. Ensuring street trees provide shade and conserve water will help create a healthier community by decreasing the urban heat island effect, and help implement the County’s draft Community Climate Action Plan.

### Interdepartmental Coordination

The HDW is working to increase coordination and collaboration across County departments involved in planning, designing and building healthy community environments. Interdepartmental collaboration around specific County objectives greatly increases the efficiency and effectiveness of each Department as well as the County overall by creating more streamlined, transparent and effective processes. Examples of ongoing collaboration among HDW departments include participation on technical advisory committees, such as those in support of DPR’s Community Parks and Recreation Plans for six unincorporated communities and DRP’s Willowbrook TOD Specific Plan.

New and innovative interdepartmental collaborations were also initiated in 2014. For example, a new Climate Committee was launched in 2014, led by the DPH Environmental Health Division, with the participation of DRP, DPW, ISD, BH, and FD. This committee will help to implement DRP’s Community Climate Action Plan, and will organize County departments to take specific action related to both climate mitigation and adaptation. The committee plans to develop an urban heat island reduction plan as its first major objective.

Additionally, collaboration between DPH and the County Community Development Commission led to the addition of healthy design element options in the Commission’s Notice of Funding Availability (NOFA) for affordable multi-family rental housing funds. As a result, all NOFA applicants proposed healthy design elements including edible garden and landscapes, designated exercise rooms, designs for increased stairway use, and/or secure bike storage rooms.

### Collaboration on Funding Opportunities

DPW, DRP, DPH, DPR, ISD and LACAC collaborated closely on healthy design grant applications in 2014, with excellent success. Joint applications have the potential to create greater synergy for the County, reduce redundancy, increase competitiveness and increase the amount of grant funds awarded. Toward this end, the grants committee convened regularly to identify potential grant opportunities, brainstorm and select high priority projects, share data across departments, and comment on draft applications. This process proved to be highly effective, as departments joined forces and harnessed the

strengths and resources of each. Applications submitted furthered the goals of the General Plan Update, which includes the Community Climate Action Plan; Bicycle Master Plan; draft Community Parks and Recreation Plans; and Transit Oriented District Access Studies. Via this process, grants were awarded to the County in the amount of over \$10 million in 2014. Grant awards for healthy design included funding for the following:

- Bicycle racks and lockers for County facilities and unincorporated areas
- Bicycle safety education programs for County employees
- Pedestrian planning in Lake Los Angeles, Walnut Park, West Athens-Westmont, and West Whittier-Los Nietos
- Transit Oriented District planning in West Carson
- Safe Routes to Schools programs and bikeway improvements in Florence Firestone
- Safe Routes to Schools programs and CicLAvia implementation in East Los Angeles
- Bike lanes in West Athens-Westmont
- Pedestrian access improvements in Willowbrook
- Bike access project in San Gabriel Valley

## FUTURE OUTLOOK

In 2014, the HDW made significant progress in strengthening relationships with departments and taking concrete steps toward implementation of strategies for healthy design in Los Angeles County. These efforts have great potential for increasing the efficiency and cost effectiveness of County operations. The 2015 HDW work plan identifies specific strategies that will be implemented via multiple subcommittees, each consisting of two departmental co-leads, as well as additional interdepartmental participants. The HDW will report to the Board in January 2016 on the status of implementation of the 2015 work plan, and will propose a 2016 HDW work plan at that time.

The 2015 work plan addresses only a fraction of the best practices outlined in the Model Design Manual for Living Streets and the Healthy Communities Report. The interdepartmental efforts of the HDW and its subcommittees are very labor intensive and require dedicated leadership and high level staff support. Currently, staffing to organize and facilitate the HDW and its subcommittees is provided by Public Health through grant-funded positions. To continue implementing additional healthy design best practices, the HDW needs a sustainable funding source for these staff. Toward this end, Public Health has submitted a budget request for two staff to be supported by net County cost to continue to fund the existing staffing level. This request will ensure that progress toward creating healthy communities will continue and expand. In the meantime, the HDW will continue to identify and pursue grant opportunities for implementing healthy design strategies.

## Attachment B

### 2015 Work Plan for Healthy Design Workgroup

The following Healthy Design Workgroup (HDW) strategies were selected through interdepartmental meetings and were based on criteria such as feasibility, County control, and potential for improving community health. Each of the strategies is being implemented via a subcommittee consisting of two departmental co-leads, as well as additional interdepartmental participants. Participating departments include: Public Health (DPH), Public Works (DPW), Regional Planning (DRP), Fire (FD), Parks and Recreation (DPR), Community Development Commission (CDC), Chief Information Office (CIO), Beaches and Harbors (BH), Arts Commission (LACAC), Chief Executive Office (CEO), Agricultural Commission/Weights and Measures (AGW), and the Internal Services Department (ISD)/Office of Sustainability.

#### Continuing Projects:

##### Project Initiation Checklist

**DPW, DRP, DPH, and DPR will create a project feasibility document for preparing roadway infrastructure grant applications and update the existing DPW Project Design Concept (PDC) form to ensure all pavement reconstruction, major road construction, and bridge projects incorporate active transportation and design strategies, public transportation improvements, and green street infrastructure elements into project conception. The feasibility document and PDC apply to all unincorporated areas to the extent feasible given the intended scope and funding sources of the infrastructure projects.**

##### Summary:

“Complete streets” are those that are planned, designed, operated, and maintained for safe, convenient and comfortable travel for users of all ages and abilities, and for all transportation modes, including walking, bicycling, driving, and public transit. While the County Bicycle Master Plan and General Plan Update both support complete streets principles, implementing complete streets can be quite complex and require augmenting current procedures to ensure integration of active and public transportation improvements as well as green street treatments with grant applications and larger roadway maintenance projects. The project feasibility document will ensure multiple DPW divisions are involved in the development of active transportation projects for various grant opportunities. This new procedure will enable DPW to more quickly implement grant funded active transportation projects, as all of the involved DPW divisions will have approved the proposed design and scope of the project before requesting funding. Updating the existing DPW Project Design Concept form will ensure complete streets features are incorporated into larger roadway maintenance and reconstruction projects by requiring more specific guidance on the types of enhancements that should be considered. It will also ensure project staff review existing applicable plans and identify the improvements that will be included given the available funding for a specific project.

##### References:

*The Model Design Manual for Living Streets*

*Healthy Communities Report: Active Transportation Design Guidance and Recommendations*

*General Plan Update*



## **Attachment B**

### **High Visibility Crosswalks**

**In collaboration with DRP and DPH, DPW will implement advanced yield or limit line bars and high-visibility (continental) crosswalks at appropriate intersections in Transit Oriented Districts (TODs), TOD corridors, opportunity areas identified through the General Plan Update, and at 25 intersections with the highest number of pedestrian-vehicle collisions in County unincorporated areas. DPW will evaluate the efficacy of these crosswalk changes by compiling and evaluating a before and after 36 months traffic collision history to identify any continued recurrence of specific collision patterns at locations where they have been implemented.**

#### **Summary:**

Advanced yield or limit line bars are white markings extending across all approach lanes to indicate where vehicles must stop in compliance with a stop sign, signal, or uncontrolled marked crosswalk. These markings reduce vehicle encroachment into the crosswalk and improve drivers' views of pedestrians. High-visibility crosswalks (also known as "zebra striped" for their longitudinal lines) significantly increase the visibility of a crosswalk to oncoming traffic and have been shown to increase motorist yielding. Implementing these devices in key geographic areas and areas with the highest pedestrian-vehicle collisions has great potential for improving pedestrian safety in county unincorporated areas.

#### **References:**

*The Model Design Manual for Living Streets*

*City of Los Angeles Department of Transportation*

*Federal Highway Administration Report FHWA-HRD-10-067*

### **Interdepartmental Street Tree Coordination**

**DRP, DPW, DPR, B&H, DPH, and FD will identify a range of street tree species that meet multiple departmental needs including rainwater infiltration, shade, non-invasive root systems, community character, and low maintenance, and create criteria for use and placement by all affected departments.**

#### **Summary:**

Street trees are an essential part of the urban environment and contribute positively to climate control, storm water collection, and the comfort and safety of people who travel along the street. Trees provide a physical and psychological barrier between pedestrians and motorized traffic, increasing safety as well as making walking more enjoyable. Multiple considerations must be taken into account when selecting species of street trees, including shade, drought tolerance, planting widths, and root systems that do not destroy sidewalks. Because different departments may have competing needs regarding tree selection, HDW will convene an interdepartmental discussion to establish a list of recommended species for the public right-of-way in unincorporated areas.

#### **References:**

*The Model Design Manual for Living Streets*

*Healthy Communities Report: Active Transportation Design Guidance and Recommendations*

*General Plan Update*

### **Interdepartmental Project Coordination**

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**All HDW departments will continue to collaborate on healthy design projects including providing technical advisory functions; coordinating joint outreach in unincorporated communities; and engaging in new collaborative healthy design projects.**

Summary:

Departments are often involved in plans and projects at the same time in a particular unincorporated community, but do not always coordinate their respective efforts well. This results in inefficiencies for the County, and fatigue for community members. Building on experience in 2013-2014, the HDW departments will collaborate whenever feasible in unincorporated communities to support department staff in identifying new methods of working together and sharing information collected through community outreach. In addition, many County planning projects are grant funded and require a technical advisory committee to be established. The HDW can provide a technical advisory function to the many different types of planning projects that departments are engaged in, ensure healthy design elements are included, and departments are coordinating on outreach.

References:

*County Strategic Plan*

### **Healthy Design Guidelines**

**DRP, DPW, FD, CDC, DPH, DPR, and BH will continue refining the Healthy Design Guidelines and, if needed, amend Title 21 (Subdivisions) and Title 22 (Planning and Zoning) of the Los Angeles County Code to ensure consistency and implementation.**

Summary:

The Department of Regional Planning, along with the HDW Technical Subgroup, is finalizing a set of Healthy Design Guidelines that will support the implementation of the Healthy Design Ordinance. The guidelines will ensure that the design of public and private facilities in unincorporated areas encourages pedestrian activity, bicycling, public transit, outdoor physical activity, and access to healthy foods. The Guidelines will also help support and implement many of the sustainability policies in the County General Plan.

References:

*Model Design Manual for Living Streets*

*Healthy Design Ordinance*

### **Collaboration on Funding Opportunities (Grants Committee)**

**All departments involved in the Healthy Design Workgroup will bring potential joint grant opportunities to the workgroup's attention at quarterly meetings, and will encourage joint applications for healthy design related funding opportunities.**

Rationale:

The HDW and its subcommittees will continue to track and identify opportunities for interdepartmental collaboration on grant applications. Joint applications have the potential to create greater synergy and efficiency for the County, reduce redundancy, increase competitiveness and increase the amount of awards. The committee's work will have a special emphasis on seeking funding for community based planning as a key strategy for ensuring that healthy design projects are firmly rooted in community need.

References:

*County Strategic Plan*

## Attachment B

### New Projects

#### Prioritizing Projects for Grants

**DPH, DPW, DRP, and DPR will create a data-driven methodology to identify and prioritize communities and corridors for various federal, state, and local funding opportunities. Using various data sources on traffic injuries, disease/environmental burdens, income, accessibility to rail and rapid bus stops, and student populations within walking distances of schools, we will identify the communities and top corridors in the County unincorporated areas that are in great need of access and safety improvements.**

#### Summary:

Public health indicators vary greatly across geographic areas and population groups. Pedestrian deaths, for example, are higher than average in South Los Angeles and older adults countywide are at the highest risk of pedestrian death. By prioritizing bicycle and pedestrian improvements in areas and among populations at greatest risk, the County is best positioned to reduce both health inequities and health care costs. In addition, having projects identified through a prioritization method will increase the County's competitiveness on grant applications, and help bring additional resources to County unincorporated areas.

#### References:

*Board of Supervisors Motion, February 28, 2012*

#### Climate Action Implementation

**DPH, DRP, DPW, DPR, BH, FD, and ISD will work together to develop an urban heat island reduction plan, which implements the Los Angeles County Community Climate Action Plan (part of the General Plan Update). The development of an urban heat island reduction plan may include ordinances, incentive programs, and demonstration projects to promote cool roofs and green roofs, cool pavement and permeable pavement, and tree purchasing.**

#### Rationale:

Climate change mitigation and adaptation cannot be undertaken by one department alone; rather, they require the foresight, commitment, and creativity of all County departments working collaboratively. This new committee will help to implement the County's Community Climate Action Plan by convening departments to work collaboratively on a specific climate project. Developing an urban heat island reduction plan was selected by the committee because of its potential to reduce greenhouse gas emissions over time and because it will engage multiple departments in thinking through and taking action to decrease greenhouse gas emissions through further changes to County practice. Urban areas typically experience higher temperatures than surrounding rural areas, leading to heat-related illness and other health problems. An urban heat island reduction plan will take important steps towards reducing the impacts of heat to Los Angeles County residents.

#### References:

*General Plan Update/Community Climate Action Plan*

#### MSRC Bicycle Parking Grant Implementation

## **Attachment B**

**DPH, DPR, ISD, CEO, and BH will collaborate to implement bicycle parking and bicycle education programs at County facilities and for County employees, per a recently awarded Mobile Source Reduction Committee (MSRC) grant. The committee will develop a prioritization methodology for bicycle parking, as well as a process for rolling out bike education programs.**

Summary:

In July 2013, ISD, DPH and DPW met to discuss the need for funding for bicycle parking at County facilities. Through this meeting, staff learned from ISD about a grant opportunity through the MSRC Clean Transportation Funding Program that could potentially provide a funding source for bike parking. In October 2013, County departments submitted a joint MSRC application that included funding for bicycle parking, bike infrastructure, and bike education and encouragement programs as well as clean trucks and other allowable items. The grant was funded and will provide a dollar-for-dollar match to support the purchase of bicycle racks as well as signage and lighting to enhance bicycle parking areas. This committee will work collaboratively to implement the grant.

References:

*Board of Supervisors Motion, December 16, 2014*

*Healthy Design Ordinance*

*General Plan Update*

**Develop and Promote Process to Register Community Food Producers**

**DPH, AGW, and DPW, in collaboration with the University of California Cooperative Extension, will develop and promote a process to aid community members wishing to sell their community garden harvests to restaurants, cottage food operations and the general public. The workgroup will develop local requirements for community food producer registration pursuant to the requirements of State law; streamline the registration process; and describe best agricultural management practices.**

Summary:

California Assembly Bill 1990 was adopted in September 2014, and requires community food producers – e.g. residents that grow food that they wish to sell – to register with the County. The bill permits community food producers to sell whole, uncut fruits and vegetables and unrefrigerated shell eggs directly to permitted restaurants, food banks, and cottage food operations. This committee will convene key County departments to define the process for registration and to ensure that best agricultural management practices are in place during food production.

References:

*State Legislation*