



STEERING COMMITTEE MEETING AGENDA

November 12, 2014
9:30 AM – 11:30 PM

Superior Court Building
600 S. Commonwealth Ave., 8th Floor, Conference Room A
Los Angeles, 90005

| TIME | AGENDA ITEM | LEAD |
|--------------|---|---------------------------|
| 9:30 | Welcome & Introductions <ul style="list-style-type: none"> • Review Agenda and Minutes • Approve September minutes • Status of action items from June/August/September meetings | Francisco, ACLAC Co-Chair |
| 10:00 | Workgroup Updates <ul style="list-style-type: none"> • Indoor Air • Outdoor Air • Schools • Clinical <ul style="list-style-type: none"> ○ PIF | Workgroup co-chairs |
| 10:20 | October General Coalition Meeting Discussion <ul style="list-style-type: none"> • Presentation • Panel • Breakouts • Evaluation improvement (thank you, Gary!) | All |
| 10:40 | General Updates & Discussion <ul style="list-style-type: none"> • Steering committee new members • Discuss possible new day and time for SC meetings • Funding Committee Discussion – list of funding needs • CA Breathing Healthy Homes & Asthma Trainings (updates Sept 22-23 CHWs) • Other training ideas | Loretta |
| 11:20 | <ul style="list-style-type: none"> • Announcements | All |
| 11:30 | Adjourn | |

SAVE THE DATE:
Next Steering Committee Meeting
December 10, 2014
Superior Court Building
600 S. Commonwealth Ave.
8th Floor, Conference Room A

Next General Coalition Meeting
January 26, 2015
The California Endowment
1000 N. Alameda Street
Los Angeles, CA 90012

ACTION ITEMS

From Meeting Date: 9/10/14

| | | | | |
|----------|---|----------------|--------------|------------|
| 1 | Develop panel questions for the CHW panel at the general coalition meeting in Oct | Ashley/Loretta | October 1 | October 9 |
| 2 | Invite panelists for discussion at general coalition meeting | Ashley/Loretta | October 1 | October 9 |
| 3 | Work with Nancy on main presentation focusing on CHW work, overview, health benefits | Ashley/Loretta | October 1 | October 9 |
| 4 | Steering Committee recruitment follow up with Becca, Emma, Saba, and LBACA | Loretta | September 25 | Varied |
| 5 | Follow up with Gary on donation for drawing at general coalition meeting to increase evaluation submissions | Loretta | October 15 | October 21 |
| 6 | Send out final by-laws to SC | Loretta | October 15 | November 7 |
| 7 | Resend fundraising letter to SC | Loretta | October 15 | November 7 |

From Meeting Date: 8/20/14

| | Action Item | Person(s) Responsible | Due Date | Date Completed |
|-----------|--|------------------------------|-----------------|-----------------------|
| 8 | Send RSVP invites for SC meetings | Loretta | September 8 | ongoing |
| 9 | Develop a list of items to be funded through donations for fundraising | Francisco/Loretta | October 10 | pending |
| 10 | Follow up with Anthem BCBS for donation | Loretta | September 10 | September 2 |

From Meeting Date: 6/11/14

| | Action Item | Person(s) Responsible | Due Date | Date Completed |
|-----------|--|------------------------------|-----------------|--|
| 11 | Bring in at least one healthy homes training for health care workers in the fall, utilizing CA Breathing | Loretta/Ashley | Fall 2014 | Nurse training completed, Sept 4; CHW training completed, Sept 22-23 |
| 12 | Follow up with SC on draft fundraising letter | Loretta | August 13 | September 10 |
| 13 | Work group chair were to set a meeting calendar for their work groups | Work group chairs | June 11, 2014 | Need workgroup calendars |