



**STEERING COMMITTEE MEETING  
AGENDA**

**March 12, 2014  
9:30 AM – 11:30 PM**

**Superior Court Building  
600 S. Commonwealth Ave., 8<sup>th</sup> Floor, Conference Room A  
Los Angeles, 90005**

<b>TIME</b>	<b>AGENDA ITEM</b>	<b>LEAD</b>
<b>9:30</b>	Welcome & Review Agenda, Minutes <ul style="list-style-type: none"> <li>• Approve February minutes</li> <li>• Status of action items from Dec/Jan/Feb meetings</li> </ul>	Dr. Bob Vinetz, ACLAC Co-Chair
<b>9:45</b>	Workgroup Updates <ul style="list-style-type: none"> <li>• Indoor Air – new co-chair</li> <li>• Outdoor Air</li> <li>• Schools</li> <li>• Clinical</li> </ul>	Workgroup co-chairs
<b>10:05</b>	April General Coalition Meeting Planning <ul style="list-style-type: none"> <li>• Presenters – Dr. Okello &amp; Foothill Transit</li> <li>• SC Nominations</li> <li>• Co-Chair discussion</li> <li>• Networking format</li> </ul>	All
<b>10:35</b>	General Updates & Discussion <ul style="list-style-type: none"> <li>• Asthma Day Event Planning</li> <li>• Ideas to increase Community Worker engagement</li> <li>• Final Strategic Plan Document Dissemination</li> <li>• Clinical asthma project &amp; PIF funding proposal update</li> <li>• Funding Discussion</li> </ul>	All
<b>11:20</b>	<ul style="list-style-type: none"> <li>• Announcements</li> </ul>	All
<b>11:30</b>	Adjourn	

**SAVE THE DATE:**

**Next Steering Committee Meeting  
May 14, 2014  
Superior Court Building  
600 S. Commonwealth Ave.  
8<sup>th</sup> Floor, Conference Room A**

**Next General Coalition Meeting  
April 28, 2014  
The California Endowment, Yosemite B  
1000 N. Alameda Street  
Los Angeles, CA 90012**

**ACTION ITEMS****From Meeting Date: 2/12/14**

	<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>	<b>Date Completed</b>
<b>1</b>	Make recruitment contacts to Healthcare/Hospital organizations (White Memorial, CA Hospital Medical Center, and Community Clinic Association).	Dr. Vinetz/Emma Wolfe	Past Due	
<b>2</b>	Email updated Workgroup Leadership Protocols to all SC members	Loretta	February 21, 2014	
<b>3</b>	Post the updated Workshop Leadership Protocols on the ACLAC webpage	Janet	February 26, 2014	
<b>4</b>	Request ACLAC member organizations to put our webpage link on their websites	Loretta	March 31, 2014	
<b>5</b>	Create a Workgroup sign-up sheet to bring to each of the General Coalition meetings	Loretta	June 1, 2014	
<b>6</b>	Revise the General Coalition post-meeting evaluation form: (1) Add item about role or type of organization representing; (2) Delete "Quality of decision making" item; (3) Add additional items as discussed in meeting	Loretta	June 1, 2014	
<b>7</b>	Invite LAUSD school physicians to the January meeting	Yolanda	June 11, 2014	
<b>From Meeting Date: 12/11/13 (rolled over)</b>				
<b>8</b>	Explore/research what asthma programs look like in other local health departments or similar jurisdictions.	Loretta	March 12, 2014	