



COUNTY OF LOS ANGELES

Public Health



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March 11, 2010

Dear Prospective Proposer:

ADDENDUM NUMBER 2 TO THE REQUEST FOR PROPOSALS FOR FAITH-BASED COMMUNITY HEALTH SERVICES IN AFRICAN-AMERICAN COMMUNITIES, RFP #2010-01 (RE-BID)

Addendum Number 2 constitutes a written addendum to the Request for Proposals (RFP) for Faith-Based Community Health Services in African-American Communities, RFP #2010-01 (Re-Bid). Proposers are advised that the main changes addressed in this addendum affect the “Programmatic Budget Review.” Given this change, several sections of the RFP have been affected, which have been revised in their entirety as follows:

RFP Subsection 5.3 (Level 1A External Evaluation Review: Programmatic Section)

The Level 1A External Evaluation Review will be conducted by the Level 1A External Review Committee. Evaluators will review and rate each proposal, using an evaluation tool designed to evaluate the proposal’s response provided to each of the RFP Programmatic Requirements outlined in RFP Part 4.0 (Programmatic and Budget Section Criteria). The evaluation components and the maximum points for the Level 1A External Evaluation Review are described below:

Table B. Level 1A External Evaluation Components

EVALUATION COMPONENTS FOR LEVEL 1A EXTERNAL EVALUATION REVIEW	MAXIMUM POINTS PER EVALUATION CATEGORY
Executive Summary	40
Organizational Information	60
Statement of Need	150
Program Plan	200
Scope of Work – Units of Service	150
Evaluation and Quality Management Plan	150
Programmatic Budget Review	100
Level 1A External Evaluation Review – Total Points	850

Each proposal will be reviewed and scored based upon the adequacy and thoroughness of its response to the RFP requirement. Proposers are to provide a response to each RFP requirement. Proposers are advised that any narrative exceeding the Section Page Limit will not be reviewed nor scored.

RFP Subsection 5.4 (Level 1B Internal Evaluation Review)

The Level 1B Internal Evaluation Review will consist of an evaluation of the following components:

A. Programmatic Budget Compliance

This section of the Level 1B Internal Evaluation Review will be conducted by a team of internal evaluators. The review will consist of rating each proposal using a tool designed to evaluate and assess the budget's mathematical accuracy in addition to compliance with the guidelines and instructions outlined in Appendix K (Budget Preparation Instructions). The points assigned to this section of the review will serve as a component to Proposer's overall Final Level 1B Score.

B. Financial Viability

This section of the evaluation will be conducted by a team of internal evaluators. This section of the evaluation will rate the Proposer's financial viability based on the information provided in the Proposer's audited financial statements. The points assigned to this section of the review will serve as a component to Proposer's overall Final Level 1B Score.

C. Contract References

This section of the evaluation will rate the Proposer's contract performance based on a sampling of the contract references as described in RFP Subsection 3.3.5. The points assigned to this section of the evaluation serve as a component to Proposer's overall Final Level 1B Score.

Proposer's Final Level 1B score will be comprised of the sum of the total points received from the scores assigned as a result of the Programmatic Budget Compliance, Financial Viability and the Contract Reference reviews. The evaluation components and the maximum points used in the Level 1B Internal Evaluation Review are listed below:

Table C. Level 1B Internal Evaluation Components

EVALUATION CATEGORIES FOR LEVEL 1B INTERNAL EVALUATION REVIEW	MAXIMUM POINTS PER EVALUATION CATEGORY
Programmatic Budget Compliance	55
Financial Viability	50
Contract References	45
Level 1B Internal Evaluation Review – Total Points	150

RFP Subsection 5.5.1 (Proposer's Final Score and Proposer Ranking)

RFP Subsection 5.5.1, with the exception of Table E (Proposer Ranking –Example), is hereby replaced in its entirety by the following:

The maximum points available under this RFP is 1,000 Points. Proposer's Final Score will be comprised of the combined Level 1A and Level 1B scores. The Maximum Points that can be awarded under this RFP are comprised of the following components and their associated point value:

Table D. Maximum Evaluation Points

EVALUATION COMPONENT	TOTAL POINTS
Level 1A External Evaluation Review Components	
Executive Summary	40
Organizational Information	60
Statement of Need	150
Program Plan	200
Scope of Work – Units of Service	150
Evaluation and Quality Management Plan	150
Programmatic Budget Review	100
Level 1A External Evaluation Review – Total Points	850
Level 1B Internal Evaluation Review Components	
Programmatic Budget Compliance	55
Financial Viability	50
Contract References	45
Level 1B Internal Evaluation Review – Total Points	150
FINAL SCORE	
Level 1A External Evaluation Review – Total Points	850
Level 1B Internal Evaluation Review – Total Points	150
MAXIMUM EVALUATION POINTS	1,000

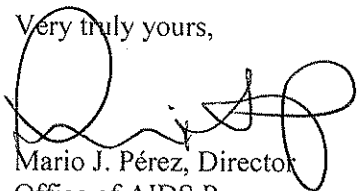
Proposers will be ranked in numerical sequence from high to low based on their aggregate Final Score.

All other terms and conditions of the RFP remain in effect.

Copies of this addendum are available for download at the Office of AIDS Programs and Policy website:
<http://publichealth.lacounty.gov/aids/index.htm>.

If you have any questions regarding this addendum, please contact Nicole M. Salgado, Contract Administration Division, Solicitations Section Manager, at (213) 351-8043.

Very truly yours,



Mario J. Pérez, Director
 Office of AIDS Programs and Policy

MJP:KAH:nms

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c: OAPP Senior Management Team
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