

Exemption Certification for Community Events

A community event is an event conducted for no more than 25 consecutive or non-consecutive days in a 90-day period, and that is of civic, political, public, or educational nature. This includes state and county fairs, city festivals, circuses, and other public gathering events that the Department of Public Health approves. Under specified conditions, temporary food facility operators and event organizers who participate in a community event may be exempt from County permit fees and/or the California Retail Food Code (Cal Code) requirements. In addition, veterans who meet specific requirements listed below may be exempt from permit fees. If you believe you may meet one of the following exemptions, please complete the applicable sections below, and sign the form certifying that you meet the exemption. Please note the check mark means "yes."

NOTE: If an event organizer is registered with the IRS as a non-profit organization [501 (c) (3)], and the event is not open to the public (members and guests only), operating 3 days or less in a 90-day period, then the event is Cal Code Exempt, and a permit is not required.

Exemption Categories for Community Event Organizers	Fee Exempt	Cal Code Exempt
<p>Veteran Organizer: An organizer that is a veteran may be fee exempt if he/she meets the following criteria:</p> <ul style="list-style-type: none"> • If the event is in an incorporated city, the veteran 1) must demonstrate that he/she is disabled (unable to perform physical labor), 2) was honorably discharged from the service, and 3) is a registered voter and resident of the state of California (Section 16001). • If the event is in an unincorporated area, the veteran must show he/she was honorably discharged. <p>If the permit fee exemption was approved, a permit to operate is still required. <i>Complete Sections A, B and E on page 3 and the Application and Affidavit for Veterans Fee Exemption form on page 5 and 6, submit it with copies of the required documentation: (1) Honorable Discharge (2) Proof of Disability, (3) California Driver Licenses.</i></p>	√	
Exemption Categories for Food Booths	Fee Exempt	Cal Code Exempt
<p>Category FB-1: A food booth is operated by a "for-profit" entity, such as a permitted food facility, and:</p> <ul style="list-style-type: none"> • all proceeds are donated to a non-profit organization; and • the event operates 3 days or less in a 90-day period. <p>A permit to operate is not required. <i>Complete Sections A, D and E on page 3. Note: The organizer must provide a list of all food booths that are donating ALL proceeds to the non-profit organizer.</i></p>	√	√
<p>Category FB-2: Food booth operator is registered with the IRS as a non-profit organization, and:</p> <ul style="list-style-type: none"> • the event operates 3 days or less in a 90-day period; and • the event is <u>not</u> open to the public (members and guests only). <p>A permit to operate is not required. <i>Complete Sections A, C and E on page 3 and submit with copies of the Organizer's (1) Articles of Incorporation and (2) Proof of non-profit status [501(c)(3)].</i></p>	√	√
<p>Category FB-3: A food booth operator is registered with the IRS as a 501(c)3 organization and:</p> <ul style="list-style-type: none"> • All meals are provided free to the recipients. <p>A permit is required, but the sponsor is fee exempt. <i>Complete Sections A, C and E on page 3 and submit with copies of the Organizer's (1) Articles of Incorporation and (2) Proof of non-profit status [501(c)(3)].</i></p>	√	



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Exemption Categories for Veterans	Fee Exempt	Cal Code Exempt
<p>Category FB-4: A food booth operator is a veteran who has received an honorable discharge or a release from active duty under honorable conditions from a United States Armed Service, must:</p> <ul style="list-style-type: none"> • In an incorporated city three criteria must be met. A veteran must demonstrate that he is disabled (unable to perform physical labor), was honorably discharged from the service and is a registered voter and resident of the state of California (Section 16001). • In an unincorporated area a veteran must show only that he was honorably discharged. <p>A permit to operate is required. Complete Sections A, B and E on page 3 and the Affidavit for Veterans Fee Exemption form on page 5 and 6, submit it with copies of the required documentation: (1) Honorable Discharge (2) Proof of Disability, (3) California Driver Licenses.</p>	√	

Email the form and required documents to communityevents@ph.lacounty.gov at least 30 days before the planned event. If this application is submitted less than 14 calendar days prior to the start of the event, an expedited processing fee may apply. The Department will contact you within 10 days and advise if you meet the requirements for exemption from County permit fees and/or requirements of Cal Code. If you have any questions or need assistance completing this form, please email the Environmental Health Community Event Exemption Certification Team at communityevents@ph.lacounty.gov and a person will respond or call you shortly afterwards.

For event organizers and FB-3 category food booth operators that require a permit to operate, an Event Organizer or Temporary Food Facility Application must be promptly completed and submitted to obtain a permit. An expedited processing fee of \$50.00 will be assessed upon submission of the application if this exemption application is submitted less than 14 calendar days prior to the start of the event. Completed applications may be submitted to the Industry Engagement Program by emailing the completed applications to communityevents@ph.lacounty.gov. Event Organizer and Temporary Food Facility Applications are available from our website under Get a Public Health Permit/License – Temporary Food Facilities.



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EXEMPTION REQUEST FORM

A. COMMUNITY EVENT

Name of Event: _____ Date(s): _____

Address of Event: _____ City: _____ Zip Code: _____

B. VETERAN ORGANIZER OR FOOD BOOTH OPERATOR (Complete if Applicable)

Name: _____

Mailing Address: _____ City: _____ Zip Code: _____

Veteran Organizer

Veteran Food Booth Operator

C. NON-PROFIT TEMPORARY FOOD FACILITY VENDOR (Check Applicable Boxes)

Name: _____

Mailing Address: _____ City: _____ Zip Code: _____

Indicate exemption requested: FB-1 FB-2 FB-3

Provide a copy of Articles of Incorporation and proof of 501(C)3 status

D. FOR-PROFIT FOOD FACILITY DONATING ALL PROCEEDS

Food Facility DBA: _____

Mailing Address: _____

Owner's Name: _____

The undersigned hereby agree that **ALL** proceeds generated will be donated by for-profit* owner

to Non-profit association

E. SIGNATURE

I Declare and Certify under penalty of perjury, that the above stated facts and attachments are true and correct pursuant to the California Code of Civil Procedure.

Print Name: _____ Date: _____

Phone: () _____ - _____ e-mail: _____

Signature: _____

Please maintain a copy of the signed Exemption Certification on site during the event.

FOR DEPARTMENT USE ONLY

- Exemption Certification approved.
- Event Organizer does not meet the requirements for exemption certification.
- Temporary Food Facility operator does not meet the requirements for exemption certification.
- Expedited processing fee applies.

DPH EH Reviewer

Print Name: _____ Date: _____

Signature: _____



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PARTICIPATING FOOD BOOTHS, FOOD TRUCKS, AND FOOD CARTS THAT ARE FEE OR CAL CODE EXEMPT

Business Name/DBA	Owner's Name	Telephone	Booth # on Plot Plan	Permit or Vehicle License #	# of Food Handlers	Requires Warewash Sink (Y or N)	Fee Exempt	Cal Code Exempt
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>



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APPLICATION AND AFFIDAVIT FOR A VETERANS' FEE EXEMPTION FOR THE PUBLIC HEALTH PERMIT TO OPERATE A FOOD BOOTH

This exemption is in accordance with Section 16102 of the California Business and Professions Code, which allows every Soldier, Sailor, or Marine of the United States who is disabled (unable to perform physical labor), honorably discharged, a registered voter, and a resident of the State of California to hawk, peddle, and vend any goods, wares, or merchandise owned by him/her (except spirituous, malt, vinous or other intoxicating liquor) in an incorporated city without payment of any license, tax, or fee whatsoever, whether municipal, county, or state. A veteran must only show that he/she was honorably discharged to vend in an unincorporated area without payment of any license or fee. Itinerant vendors or food vehicle operators who have the potential to operate in incorporated and unincorporated areas are subjected to the standards required to vend in incorporated areas.

This application/affidavit, together with listed documentation, is to be filed with the County Health Department in conjunction with the application for a Public Health Permit to operate a food sales business.

Section I - Application

1. BUSINESS NAME: _____
2. BUSINESS LOCATION: _____
3. MAILING ADDRESS: _____
4. PERMIT NUMBER: _____
5. BUSINESS OWNER (Veteran): _____
6. OWNER ADDRESS: _____
7. BUSINESS DESCRIPTION: Describe what kind of foods are sold and the type of facility they are sold from. _____ _____ _____
8. BUSINESS ARRANGEMENTS WITH OTHERS: A. Describe ownership of products and how they are paid for. _____ _____ _____ _____ _____ B. Describe franchises, consignment commission, and number of employees. _____ _____ _____ _____
9. SOURCE OF FOOD SUPPLIES: Name and location. _____ _____ _____ _____
10. PROOF OF OWNERSHIP OF BUSINESS: (SUBMIT COPIES) Business Lease: _____ Business License: _____ Board of Equalization: _____



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11. VERIFICATION OF OWNER/VETERAN IDENTITY:

Driver License #: _____ State: _____ Class: _____ Expiration Date: _____

Date of Birth: _____ Other: _____

12. VETERAN'S SERVICE: USA USN USMC USAF USCG USPHS

13. SERVICE DOCUMENTATION: Attach a copy of Honorable Discharge or other evidence of honorable release from U.S Armed Services.

SECTION II – AFFIDAVIT

I UNDERSTAND THAT I AM NOT ELIGIBLE FOR CONSIDERATION FOR A VETERANS' EXEMPTION IF I ENGAGE IN THE SALE OF SPIRITUOUS, MALT, VINOUS, OR OTHER INTOXICATING LIQUOR. Initials _____

THE FOREGOING IS TRUE OF MY OWN KNOWLEDGE, EXCEPT AS TO THE MATTERS WHICH ARE THEREIN STATED ON MY OWN INFORMATION AND BELIEF, AND AS TO THOSE MATTERS, I BELIEVE TO BE TRUE.

I DECLARE AND CERTIFY UNDER PENALTY OF PERJURY, BY THE LAW OF THE STATE OF CALIFORNIA, THAT THE FOREGOING IS TRUE AND CORRECT.

Date: _____ Operator's Signature: _____

SECTION II B

For businesses that will operate only in the unincorporated areas of Los Angeles County:

I, _____, WILL OPERATE MY MOTORIZED ITINERANT BUSINESS ONLY IN THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY.

(Operator's Signature)

Approved by: _____

Title: _____

Date: _____

