



## Well/Exploration Hole Permit Submission Process

To initiate the application process

- Complete the Application for Well/Exploration Hole Permit
- Submit all associated supporting documents
- Pay corresponding fees. Fees may be mailed or paid in person at:

Environmental Health Headquarters  
5050 Commerce Drive  
Baldwin Park, CA 91706  
Attention: Drinking Water Program

Make checks or money orders payable to:

**LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH.**

**Do not send cash.** Field personnel cannot accept payments.

**To pay by credit card, please e-mail a copy of your application and all supporting documents to [swsadmin@ph.lacounty.gov](mailto:swsadmin@ph.lacounty.gov). An invoice will be provided for online payment.**

### **IMPORTANT:**

#### **For properties located within an unincorporated community within the County of Los Angeles**

If your project is for construction of a production/water well and/or to perform a water supply yield test within an Unincorporated community, you must first obtain an approval from the L.A. County Department of Regional Planning (DRP). Please fill-out the Application and submit it on-line to DRP at <https://epicla.lacounty.gov/SelfService/#/home> for review and approval. Once the application is approved by DRP (stamped on page 1) please submit it to Environmental Health as instructed above.

#### **For the projects located in Long Beach, Pasadena, or Vernon**

Please contact their Health Departments prior to submitting Application to Los Angeles County Department of Public Health - Environmental Health.

### **Additional Reminders:**

- Incomplete applications will not be accepted.
- Applications are nontransferable.
- Cancellations of service requests are subject to a \$75.00 processing fee plus additional plan review fees (hourly rate as applicable).
- No permit is required for Soil Vapor Probe/Soil Vapor Extraction installed in the vadose zone. A permit will be required if they reach the saturated zone during the installation.
- The EPA exempts permit requirements for well construction and destruction activities conducted at the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) sites, commonly known as Superfund.
- Additional fees (hourly rate of \$167.00) will be applied due to following situations:
  - Field inspection is delayed in the field for more than one hour due to the driller not being ready or unable to complete the process
  - Third plan review or second plus additional field visit is required



# APPLICATION FOR WELL/EXPLORATION HOLE PERMIT

Environmental Health Division  
Drinking Water Program  
5050 Commerce Drive, Baldwin Park, CA 91706  
<http://www.publichealth.lacounty.gov/eh>  
(626) 430-5420



| PROJECT INFORMATION  |  |                                |                                     |
|--|--|--------------------------------|-------------------------------------|
| PROJECT NAME / NUMBER:   |  |                                |                                     |
| ASSESSOR'S PARCEL NUMBER (APN):<br><a href="http://eqisqcx.isd.lacounty.gov/slv/?Viewer=GISViewer#">http://eqisqcx.isd.lacounty.gov/slv/?Viewer=GISViewer#</a> | MONITORING WELLS - Submit separate application(s) for each parcel. |                                |                                     |
| WORK SITE ADDRESS:   | ADDRESS  | CITY                           | ZIP CODE                            |
| CROSS STREET(S):   |  |                                |                                     |
| E-MAIL PERMIT TO:  | <input type="checkbox"/> Driller                                   | <input type="checkbox"/> Owner | <input type="checkbox"/> Consultant |

| SERVICE   | FEE         | QTY | TOTAL     |
|---|-------------|-----|-----------|
| <b>PRODUCTION WELLS</b>   |             |     |           |
| <input type="checkbox"/> Residential <input type="checkbox"/> Public / Municipal <input type="checkbox"/> Irrigation  |             |     |           |
| <input type="checkbox"/> Construction   | \$ 970.00   | x   | = \$      |
| <input type="checkbox"/> Decommission <input type="checkbox"/> Renovation   | \$ 1,268.00 | x   | = \$      |
| <b>NON-PRODUCTION WELLS</b>   |             |     |           |
| <input type="checkbox"/> Monitoring <input type="checkbox"/> Piezometer <input type="checkbox"/> Water Extraction <input type="checkbox"/> Injection <input type="checkbox"/> Air Sparge <input type="checkbox"/> Test Hole |             |     |           |
| <input type="checkbox"/> Soil Vapor Extraction ( <i>into saturated zone / groundwater</i> ) <input type="checkbox"/> Geothermal Heat Exchange   |             |     |           |
| <input type="checkbox"/> Construction <input type="checkbox"/> Decommission   |             |     |           |
| <input type="checkbox"/> 1-10 Wells   | \$ 735.00   |     |           |
| <input type="checkbox"/> 11-24 Wells  | \$ 825.00   |     |           |
| <input type="checkbox"/> 25+ Wells  | \$ 1,666.00 |     |           |
| <b>EXPLORATION HOLES - CPT / HYDROPUNCH / SOIL BORING (Soil borings deeper than 10 feet or that extend into groundwater regardless of depth require a permit)</b>   |             |     |           |
| <input type="checkbox"/> Up to four (4) borings   | \$ 126.00   |     |           |
| <input type="checkbox"/> 5+ Borings   | \$ 406.00   |     |           |
| Depth of boring (Min. to Max.): _____   |             |     |           |
| Estimated groundwater depth: _____  |             |     |           |
| <b>CATHODIC WELLS</b>   |             |     |           |
| <input type="checkbox"/> Construction   | \$ 970.00   | x   | = \$      |
| <input type="checkbox"/> Decommission   | \$ 1,268.00 | x   | = \$      |
| <b>WATER SUPPLY YIELD</b>   |             |     |           |
| <input type="checkbox"/> Water Supply Yield Test - Commercial   | \$ 1,038.00 | x   | = \$      |
| <input type="checkbox"/> Water Supply Yield Test - Residential  | \$ 971.00   | x   | = \$      |
| WELL SITE PLAN REVIEW (for Small Water Systems)   | \$ 584.00   | x   | = \$      |
| WATER TREATMENT SYSTEM EVALUATION   | \$ 519.00   | x   | = \$      |
| WATER SAMPLING (Commercial food service facility for USDA certification)  | \$ 821.00   | x   | = \$      |
| <b>TOTAL COST</b>   |             |     | <b>\$</b> |

Applications are nontransferable. Please allow **ten (10) business days** for work plan review and response.

**For properties in Unincorporated communities, this Section must be completed by L.A. County Regional Planning:**

This water well is associated with (type of project) \_\_\_\_\_

**3** Regional Planning has: APPROVED the project and it is OK to proceed with this water well application

Regional Planning Plan number (RPPL): \_\_\_\_\_ Date of approval: \_\_\_\_\_

Planner signature/date: \_\_\_\_\_

This approval is only a Regional Planning referral, and does not constitute a well/exploration hole permit. Please return this application to Environmental Health to obtain your well/exploration hole permit.

| FOR OFFICE USE ONLY             |
|---------------------------------|
| ASSIGNED INSPECTOR:             |
| DATE:                           |
| SUPERVISOR'S INITIAL:           |
| SITE / PERMIT NO.:<br><b>SR</b> |
| INVOICE NO.:<br><b>IN</b>       |



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## Continuation of Application

|   |                    |                          |                     |                      |
|---|--------------------|--------------------------|---------------------|----------------------|
| WORK SITE ADDRESS                             |                    | CITY                     | ZIP CODE            | QUANTITY OF WELLS    |
| <b>CALIFORNIA STATE REGISTERED DRILLER I</b>  |                    | C-57 LICENSE HOLDER NAME | C-57 LICENSE NUMBER | C-57 EXPIRATION DATE |
| TELEPHONE NO.                                 | MOBILE             | E-MAIL ADDRESS           |                     |                      |
| <b>CALIFORNIA STATE REGISTERED DRILLER II</b> |                    | C-57 LICENSE HOLDER NAME | C-57 LICENSE NUMBER | C-57 EXPIRATION DATE |
| TELEPHONE NO.                                 | MOBILE             | E-MAIL ADDRESS           |                     |                      |
| <b>OWNER NAME</b>                             | TELEPHONE / MOBILE |                          | E-MAIL              |                      |
| <b>CONSULTANT</b>                             |                    | OFFICE NUMBER            |                     |                      |
| PROJECT CONTACT                               | TELEPHONE NO. Ext. | MOBILE                   | E-MAIL ADDRESS      |                      |
| PROJECT MANAGER                               | TELEPHONE NO. Ext. | MOBILE                   | E-MAIL ADDRESS      |                      |

### REQUIRED SUPPORTING DOCUMENTS

| Well Construction   |
|---|
| <input type="checkbox"/> Written narrative describing work plan details   |
| <input type="checkbox"/> Well diagram detailing depth, size, thickness, and materials of: <ol style="list-style-type: none"> <li>(1) the casing</li> <li>(2) the annular (sanitary) seal</li> <li>(3) the screen / slotting</li> <li>(4) any pertinent geological features</li> </ol> |
| <input type="checkbox"/> Scaled drawing of roads, property lines, private sewage disposal systems, surface water features, blue line streams, and other possible sources of contamination within 200 feet of the well site  |

| Well Decommission  |
|--|
| <input type="checkbox"/> Written narrative describing work plan details  |
| <input type="checkbox"/> Well construction logs  |
| <input type="checkbox"/> Type and amount of sealant  |
| <input type="checkbox"/> Method of assessment  |
| <input type="checkbox"/> Method of upper seal pressure application (including PSI and time applied)  |
| <input type="checkbox"/> Scaled drawing of roads, property lines, private sewage disposal systems, surface water features, blue line streams, and other possible sources of contamination within 200 feet of the well site |

| Borings  |
|--|
| <input type="checkbox"/> Written narrative describing work plan details  |
| <input type="checkbox"/> Scaled drawing of roads, property lines, private sewage disposal systems, surface water features, blue line streams, and other possible sources of contamination within 200 feet of the well site |